

**SA1036 National Council Of Jewish Women
5/25/1988**

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36. Political Issues, undated
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38. Senior Citizens, 1958-1979

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39. Senior Citizens, 1980-1982
40. Senior Citizens, 1983-1987, undated
41. Annual Program/Project Reports, 1981-1986
42. Multi-Service Senior Center Report, 1980
43. Multi-Service Senior Center Report, 1982
44. Multi-Service Senior Center Report, 1983
45. Multi-Service Senior Center Report, 1984
46. Women's Plea for Soviet Jewry, 1977
47. Victim Service Council, 1981
48. Victim Service Council, 1986
49. Couturier Sale, 1981
50. Volunteers, 1969-1972
51. Volunteers, 1983-1988, undated
52. Youth Services, 1953-1979
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54. Youth Services, 1983-1985
55. Youth Services, undated
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57. Missouri Prevention Network,
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59. Displaced Homemakers, 1978-1980
60. Governor's Council on Children and Youth, 1981-1982
61. Family Planning Council, 1982-1983
62. Displaced Homemakers, 1978-1980
63. Alcoholism, 1978-1982
64. Coalition Building Guidelines, 1982
65. Juvenile Law Center, 1980-1982
66. Missouri Child Care Association, 1981
67. Assist Bill, 1979-1980
68. Block Grants, 1981
69. Victim Compensation, 1978-1984
70. Jewish Community Relations Council, 1982-1985
71. Advocacy, 1977-1985
72. Guardian Ad Litem, 1981-1982
73. Israel, 1978-1984

74. The Religious Right, 1980-1982
75. Children and Youth. 1982-1983
76. Coalition for Children and Youth, 1981-1982
77. Public Affairs Committee, 1976-1982
78. Jewish Community Relations Committee, 1981-1984
79. Volunteer Recognition, 1980-1981
80. Membership Meeting, 1981
81. 60th Anniversary Luncheon, 1977
82. Installation, 1977
83. Installation, 1979
84. Candidates Meeting, 1976
85. Annual Reports, 1980
86. Annual Reports, 1979-1980
87. Amicus Curiae Briefs, 1981
88. District Wide Training Day, 1985
89. Advocacy Workshop, 1982
90. People's Manual for Lobbying in Missouri, 1981
91. Reflections on the Constitution: The Past, Present and Future, 1987
92. Correspondence, 1980-1984
93. Women's Register, 1982
94. Blind Luncheons, 1982-1983
95. Blind Luncheons, 1981-1982
96. Blind Luncheons, 1983-1985
97. Consumer Affairs Committee, 1976-1977
98. Photographs

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ADVERTISING INFORMATION

- Classified ads, Jewish Light ads
- Executive Director search ('99)

ADVISORY COUNCIL

- Surveys '95-'96
- Council members lists, correspondences with members (meeting schedules, event planning)
- NCJW Journal (Spring '97)
- NCJW Speak Out for Children
- Meeting agendas and notes ('95-'98), council invitation letters, contact lists

ARTS AND EDUCATION COUNCIL OF ST. LOUIS

- Advocacy literature: Genetically Engineered Food Alert, Promote the Vote 2000, Missouri Historical Society exhibit, leadership directories

- Ashcroft correspondence ('99-'00)
- Advocacy and Education = committee and VP announcements
- Outline: "Advocacy and Community Service"
- Advocacy Lunch 'n Learn
- Advocacy mailings and messages to letter writers
- District Project (1999)
- "Advocacy in Action" and "Advocacy Made Easy"

ALCOHOL AND DRUG ABUSE PREVENTION

- Issues of "The Key" (Sept. '97- Dec. '98)

ANNUAL REPORT FORMS

- Project Review Forms, sealed Annual Report, Annual Report ('97-'98)
- Administration – Annual Report and forms ('92-'94)
- Advocacy and Education – Annual Report and forms ('92-'93)
- Community Service – Annual Report forms and project review ('91-'96)
- Development – Annual Report and forms ('85-'93)
- Finance – Annual Report ('92)
- Membership – Annual Reports and forms ('90-'95)
- Planning and Training – Annual Reports and forms ('86-'96)
- Public Relations – Annual Reports ('90-'93)
- Retailing – Annual Report

VP ANNUAL REVIEW BLANK FORMS

ANNUAL SUPPORT

- Tax forms and federal statements, budgets, financial development plan ('00-'01)
- Annual gifts and program support and pamphlet ('98-'99)
- Donation records, letter information
- "Fundamentals of Annual Gift Giving"
- Hannah G. Solomon Society
- Gift campaign ('00-'01), Program support ('95-'96), Annual Support ('92-'95)

ARTS AND EDUCATION COUNCIL

- Grant information ('95-'96)

AT HOME WITH THE PRESIDENT

- List of members ('97-'98)
- Invitations to event '97

NCJW OPPORTUNITY DAY FLYERS ('00)

AWARDS COMMITTEE

- Nominations, mitzvah applications
- Volunteer Recognition Awards '93 and '94

- Fundraising Awards
- Nominations from other charity organizations, miscellaneous

AWARDS

- Community Service Award
- Emerging Leader Award
- Hannah G. Solomon Award (award committee '83-'84 and recipients '83-'92)
- St. Louis Leadership Award
- Woman Who Dared Award

AWARDS, NON-NCJW

- CASA Awards write-up
- Anne Dandurant Award
- Mitzvah Star Award
- Focus St. Louis
- Metropolitan Association for Philanthropy (MAP) Award
- Video Festivals and Awards
- Progressive Youth Connection Award to NCJW

JAN BARON CORRESPONDENCES

BASIC BOXES PROGRAM

- Chair directions, event notifications
- Box labels

KMOV / CHANNEL 4 HOTLINE and BETTER BUSINESS BUREAU

BLACK CHILD DEVELOPMENT INSTITUTE

- Member certificates
- "The Black Child Advocate" (1994)
- Pamphlets and advertising

BOARD

- Correspondences ('03-'04, '98-'00)
- Member lists ('94-'95, '96-'97, '01-'02)
- Reconstructed NCJW Board
- Board surveys, Board size ('93-'94)
- Board Sponsorships and Endorsements ('89-'90)
- Board of Directors: lists, meeting minutes, surveys, correspondences, literature about responsibilities, effective practices, board composition, board training, etc.
- Transition procedures (gavel, pins, stationary, bank)

BOARD / STAFF RETREAT ('00)

BOARD GUIDE

- Board Guides ('90-'91, '92-'93, '93-'94, '97-'99)

- Long range plans ('91-'94)
- Lists of voting / non-voting members ('92-'93)
- Project List
- Board orientation packets ('83, '84, '85, '87, '88, '90)

BOX 2, 047152

NANCI BOBROW

- Speeches (May '91-'95)
- Biographical information
- Executive committee roster (March '93)
- Correspondences

SUE BRESLAUER

- Resume and correspondences

BROWNING-FERRIS CLASS ACTION SUIT ('91) BROCHURES

- Membership ('02)

BUDGET

- Budget worksheets, balance sheets ('00), income statements ('99-'00), cash flow analyses, council shop budget worksheets, correspondences, budgets '95-'96, '98, '99

BYLAWS AND POLICIES ('96-'97)

- Section policies '97 and '00
- Policies changes, bylaws changes

BYLAWS AND POLICIES ('94-'95)

- Section policies '94, bylaws '94
- Proposed policy changes

BYLAWS AND POLICIES ('92-'93)

- Section policies '93, bylaws '93
- Suggested section bylaws
- National by-laws booklet

BYLAWS AND POLICIES ('88-'91)

- Bylaws '88 and '91, section policies '90
- "How to Review Section's Bylaws"

BULLETIN INFORMATION

- September/October '02 Bulletin and notes
- Notes for '99-'00 Bulletin
- Tribute lists, Fall '99 Bulletin

CAMP RAINBOW

- Yearbook '93
- Correspondences
- The Dream Factory brochure

CASINO NIGHT – “Queen of Hearts” Steering committee booklet CENTENNIAL GALA

- Committee lists, press release, council history timeline
- Possible sponsors list, full contact list

CENTER FOR THE CHILD – application form CHALLENGE TAKING CARE

- Channel 5 Hotline information (procedures volunteer instructions)
- Brochures

CHALLENGE FOR COMMUNITY ACTION

- Correspondences, event idea lists
- Push for Childcare plan
- SURVEY PHASE I & II – questions to ask regarding friendly organizations

CAREER HELP AND MENTORING PROJECT (CHAMP)

- BMT Marketing
- Mentor training '99
- “Making Your Monkey Work” booklet and curriculum outlines
- Jobs Initiative – program folder
- Missouri Department of Social Services correspondences
- Individual Development Account Program (IDA) information

CHILD ABUSE PREVENTION (CAPP)

- Catalog of publications
- RE: C.A.P. (Spring '92)
- Correspondences, bylaws
- “An Approach to Preventing Child Abuse”
- NCJW certificate of membership ('92-'93)
- Newsletters, volunteer information, flyers
- End of Year Report ('97), quarterly reports ('96)

CHILD ABUSE

- Program folder ('97-'98, '94-'96, '88-'93)

CHILDREN'S TRUST FUND – program pamphlets, correspondence

CHILDREN'S DEFENSE FUND – CDF Reports (July/ September '97)

ALLIANCE FOR BETTER CHILD CARE – letter to Child Care Advocates

SAINT LOUIS REGIONAL CHILDCARE PARTNERSHIP – correspondence

CITIZENS FOR MISSOURI'S CHILDREN

- Data Book '98
- 'The Children's Chronicle' (Fall '98)
- 'Action Alert' (Feb. '99, Feb. '98)
- 'No Safe Place' (April '95)

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CLASSIFIED ADS – Employment and housing ads

EVELYN COHEN

- Correspondences '87-'89
- Speeches and note cards

COMMUNITY IN PARTNERSHIP ('89-'90) – Salvation Army correspondence

COMMUNITY SERVICE (CHAMP, Community Service Projects, CAPP, Evaluation Task Force, Planned Parenthood, Silent Witness, Teenage Violence, Truancy Court, The Working Advantage)

- Advertisements, correspondences, meeting agendas
- School surveys
- Handouts, flyers, booklets

COMMUNITY SERVICE DEPARTMENT

- Newspaper clippings, correspondences, event invites
- Evaluation meeting notes
- Volunteer surveys
- Evaluation proposal (Dec. '99)
- Community service project review form
- "Guide Book for Program Assessment"
- Community service registration
- Job descriptions ('92)
- COMMUNITY SERVICE FOLDER ('91-'92, '93-'94), "Community Service Network" (Spring '92)
- CHANNEL 4 CONSUMER HOTLINE ('89-'90) Volunteer manual

COMPUTER INFORMATION – Purchasing records ('91-'95), correspondence

CONSUMER HOTLINE

- Better Business Bureau volunteer lists, contact information
- Correspondence

COPIER AND FAX INFORMATION

- Bills, correspondence
- Maintenance '91, '00

CORRESPONDENCE, MISC. ('96, '99)

COUNCIL ON ACCREDITATION OF SERVICES FOR FAMILIES AND CHILDREN, INC.

- Community group questionnaire, pamphlet

COUNCIL HOUSE REUNION

- Invitations
- Photobook '00

COUNCIL SHOP

- Correspondence '98-'02
- Shop ads, price guides, calls for donations
- Property lease, Real Estate correspondence
- Acquisitions and Donations
- Donation appeals to retail stores
- Council Corps thank you letters
- "NCJW Thrift Shop Department Store" manual '74
- Critical Friends Committee
- Storage records
- Fur donation recognitions
- Thank-you letters to retailers
- Law suit correspondences
- AdHoc committee
- Lease draft and negotiations ('94-'98)
- Shop Task Force
- Credit card charges ('01)
- Couturier coffee
- Shop maintenance ('01)
- Marketing plan ('01-'02)
- Sign information
- Sale projections ('97-'02)
- Volunteer and staff correspondence
- Summer Sale ('01)
- Council stores in other cities

COUTURIER HISTORY – article by Beatrice Wolff

COUTURIER FOLDERS ('99, '00, '01-'02)

- Donation appeals and recognitions
- Raffle and door prize organization

COUTURIER ('90-'97)

- Volunteer and donor lists
- Fur donations
- New merchandise acquisition
- Bede's Best
- Thank you's and volunteer thank you's
- Contact lists
- Salutation letters, correspondence

COUTURIER NUMBERS ('91-'95) – Prices and profits CROWN CENTER

- Activities
- Board of Directors ('97)
- Advisory Committee correspondence

DELCREST ACTIVITIES ('90-'92)

- Correspondence
- Expense breakdown ('91)
- Meeting report ('90)

DEVELOPMENT

- Back to School Store
- Financial Development Plan ('00-'01)
- Leadership Giving
- Misc. Donations (including MO Arts Council and Regional Arts Commission)
- Hannah G. Solomon society

PLANNED GIVING

- Program booklet '91
- Newsletters: Friends of the Army, Children's Focus, Choices, St. Louis University Benefactors
- Practices and procedures
- Invest in NCJW literature

DEVELOPMENT CONT'D

- Yearbook advertisements
- Website information (meeting information, correspondence, articles about internet fundraising)
- Tribute funds
- Special events

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Couterier, 1997 Couturier, 19 Couturier Sale, 1990-1994 Couturier Numbers Crown Center Delcrest Activities, 1990-1995 Back To School Store Leadership Giving Financial Development Misc. Donations Hannah G. Solomon Society Development Planned Giving Ideas/Other Opportunities David Rowe, 1986 Tribute Funds Website Info Catherine Camden, 1984 Development

BOX 5, 047163

DEVELOPMENT

- Advisory panel correspondence
- Development committee list ('97-'98)
- Meeting minutes (June '96)
- Development plan '00
- Fundraising letter ('97)

DIRECTOR OF DEVELOPMENT – correspondence, job descriptions
D&O INSURANCE – “Flexi Plus Five” Renewal Application
DONOR PERFECT

- User's group ('93)
- Membership/Fundraising software requirements
- Disks, manual
- Donor Perfect procedures and implementation schedule ('92)
- Correspondence with Starkland Systems
- Donor Perfect Quarterly (Fall '92, Summer '93)

DONATIONS

- Annual Report ('97), Jewish Federation of St. Louis
- Corporate donation thank you's ('97)
- Coin collection donations, records and correspondence
- Year-end giving campaign records and contact

DONOR LISTS

- Donations to section and national ('93)
- Donors to other organizations, newsletters ('93)

OPERATION ELDERCARE

- “Caring for Older Adults” handbook ('93)
- Operation Eldercare executive summary final report ('94)
- Correspondence, mailing lists
- Check records

ELECTOR'S PLAN – summary and correspondence
ENVIRONMENTAL ISSUES – testimony
EVALUATION COMMITTEE ('88-'97)

- Member job descriptions
- Internal evaluation worksheet
- Annual Review form ('93-94)
- Correspondences, committee member lists
- Guidebook for Program Assessment
- Meeting schedules and agendas
- Project evaluation forms, community service review forms

EVALUATION FORMS – blank forms, evaluation criteria
EMPLOYEE SURVEYS – “Getting to Know You” forms
EXECUTIVE TEAM ('91-'99)

- Meeting packets (agendas and minutes)
- Correspondence
- Budget notes

EXECUTIVE TEAM RETREAT ('96?)
EXECUTIVE DIRECTOR CLASSIFIED ADS
EXECUTIVE DIRECTOR SEARCH

- Interview notes
- Resumes
- Job descriptions

EXPENSE STATEMENTS ('95- '97) – and Reserve Report (Jan. '96)

BOX 6, 047252

EXPENSE STATEMENTS ('93)
ENDOWMENTS AND INVESTMENTS

- Finance committee notes
- Investment fund policy
- Section investment guidelines
- Endowment fund records
- Finance committee notes ('00)
- Weisenberger reports ('00)
- Stock reports

FORMAX REPORTS ('00)
SPECIAL EVENTS, GENERAL – event planning, Quest catalog
YWC MEETING NOTES
GENERAL

- Flyers, council shop move notice

- Company contacts
- Delcrest advertisement photos
- Annual Report (section; '97-'98)
- NCJW newsletters

EXPENSE STATEMENTS ('92)

DAY OF WORKING PARENT

- “How-To Guide”
- Correspondence ('93)
- NCJW “Flash” (Sept. '93)
- Addenda

DAYCARE – Articles and flyers

FAMILY DAY CARE PROJECT

- Correspondence and literature ('89-'90)
- Recommendations for Task Force, timeline
- Project rating form
- Highlight booklet

FAMILY AND MEDICAL LEAVE – correspondence ('93)

FAMILY RESOURCE CENTER/COALITION

- ‘The Source’ newsletter (Aug. '94, July '97, Aug. '98)
- Information folder
- Member welcome packet

FAX MACHINE INFORMATION

JEWISH FOOD PANTRY – correspondence

FINANCIAL DEVELOPMENT

- Correspondence ('91-'95), dues mailer ('93)
- National Convention '93 packet
- Endowment information
- Highlights of Fundraising department ('91)
- Photograph release form
- Procurement Policy ('92)

FINANCE COMMITTEE

- Correspondence
- Meeting notes
- Money orders '90-'00
- Tax seminar '91

FOCUS GROUP

- Information packets (focus group and marketing plans)

- Misc. materials
- Strategic planning

FUNDRAISING (MISC.)

- Fulghum, Hillel ('96-'97), Jaeger Shop ('91), Movie Benefit, New Year's Cards, Opera Theater fundraiser ('96), other donations

FUNDRAISING

- Passbooks ('92)
- RGB salute to volunteers
- Taste of Clayton
- Web page fundraiser

GALLERIA

- Committee – Partnership for Progress
- Press releases
- Galleria gala committee, information, correspondence
- Catering records
- Event planning “Along the Avenue” and “Summertime Sparkler”

GIFTS IN KIND

- NCJW mission statement
- Gifts in Kind “The Agency Partner (TAP)” application
- TAP overview, membership information

GRANTS

- Grant writing class
- Grant proposals for Back to School Store ('01)
- NCJW financial statements and accountants' review report ('00)
- Records of grants and funds ('01-'02) and grant income

BOX 7, 047254

GUN CONTROL

- Correspondence
- Newsletters, pamphlets, informative brochures
- Safe Schools and Workplaces Campaign advisory group
- Save Our Kids Coalition and Missourians Against Handgun Violence
- 'Legal Action Report' (Sept. 97)
- Missouri Council on Criminal Justice project ('82)

HATE MAIL AND PHONE CALLS – statements and letters
 HISTORIAN ('94-'95)

- Historian job description
- NCJW newsletters
- Event information

HOLOCAUST – French Children of the Holocaust exhibit

IN-KIND DONATIONS – 1982 Jaguar Donation ('94)

ISRAEL

- Inside Israel forms
- Program information
- Inside Israel volunteer appeal

HELLO SRAEL CLASSROOM GUIDES – Old scripts ('92-'00)

- SCHOOL PROGRAM – “20 Centuries of Jewish Life in the Holy Land” and “Aliya”

INSIDE ISRAEL – folders ('94-'00)

INSIDE ISRAEL – presenters

INSURANCE

- Insurance broker selection
- Bonding insurance ('92)
- Premium breakdown
- Liability insurance
- Liability insurance coverage form

HARTFORD LIFE INSURANCE AND PAST HEALTH INSURANCE – plus event insurance

HEALTH INSURANCE – Business Men’s Assurance Company

MEDICAL INSURANCE

- Employee benefits program (March, Dec. '92)
- Correspondence
- Group plans
- Maher, Rosenheim, & Comfort correspondence

INTERFAITH PARTNERSHIP OF METROPOLITAN ST. LOUIS –correspondence ('93-'96)

INTERNATIONAL INSTITUTE – Directory of International and Intercultural Resources in St. Louis

INSTALLATION / SPRING LUNCHEONS – folders ('88—'03)

INSTALLATION SPEECHES

INVOCATION SPEECHES

ISRAELI AFFAIRS – correspondences, information

INVOICE – example

JEWISH BOOK FESTIVAL – correspondence ('96) and brochure

JEWISH COMMUNITY RELATIONS COUNCIL (JCRC)

- Correspondence ('97-'99)
- Meeting minutes
- Calendar ('98)

JEWISH FAMILY AND CHILDREN'S SERVICES – correspondence, news release ('96)

BOX 8, 047255

JEWISH FEDERATION

- Planning grants
- Correspondence
- “Community Study Summary Report”
- Program/Service reference sheets ('87-'93)

JEWISH IDENTITY AND CONTINUITY COUNCIL

JEWISH LIFE

- Anti-Semitism information
- Pamphlets
- Jewish Information Services

JEWISH LIGHT

JOB APPLICATIONS

- Interview information
- Correspondence and resumes ('93)
- Bookkeeping applications

JOB DESCRIPTIONS

JOINT PURCHASING CORPS.

JUNIOR COUNCIL – folders ('86-'00)

- Flyers, correspondence
- Board lists
- Invitations
- Meeting notes, schedules
- Manual
- Bylaws
- “How St. Louis Formed its Junior Council”

JUNIOR LEAGUE – correspondence

KENEALLY EVENT

- Author biographical information
- Event invitations
- Meeting notes
- Contracts

KMOV P.R. – correspondence, reporter biographies
LEADERSHIP

- Governance Task Force
- Mindy Berkowitz leadership lecture
- Member surveys and phone survey instructions
- Overhead transparencies
- Task Force contact information
- Meeting packets

LEADERSHIP – MANAGEMENT TASK FORCE ('95)

- Meeting notes and handouts
- Leadership training
- Research

LEGAL ISSUES

- “Nonprofits in the ‘90s” ('95) Armstrong, Teasdale, Schlafly, and
- Legal contacts

LEGISLATIVE CORRESPONDENCE ('93)

LUCY LEVY CORRESPONDENCE

LETTERS TO THE EDITORY ('92) – St. Louis Post Dispatch

LIFE MEMBERSHIP

- Folders '92-'93, '93-'94 – contact lists, member event '94
- Handbook
- Plus Giving

NCJW LOGO – all logos, various sizes

BOX 9, 048274

LONG RANGE PLANNING

- JUDY MILTON'S NOTEBOOK – correspondence, Action Steps Worksheet '91, meeting notes, “Looking to the Future” by United Way, evaluations
- LONG RANGE PLAN '95-'96 –Strategic Plan Goals and Objectives
- LONG RANGE PLAN '91-'94 – Mission Statement, committee lists, correspondence, Long Range Plan '91, Recommendations and Directions ('91)
- PLANNING SESSION ('91) – correspondence, results report
- LONG RANGE PLANNING ('86-'89) – Long Range Plan '86, review of Long Range Plan '90

LUNCHEONS – Fall Luncheon folders ('87-'93)

- Correspondence
- Event planning information
- Speech notes

- Day of the Working Parent
- “95 Years” NCJW history
- Agendas
- Resume of Kathryn E. Nelson
- Biographical info of Helen Blank
- Invitations and invite lists

LUNCHEONS FOR THE BLIND – folders (’87-’00)

- Correspondence
- Luncheon procedures
- Committee lists
- Sponsors lists, guests lists
- Space rental information
- Donation records (’00)

LYNN LYSS – biographical information, speech notes

MAILINGS – monthly mailings folders (’96-’99)

- Flyers
- Event informations
- Volunteer packet
- Newsletters
- Monthly packets
- New member lists

MANAGEMENT ASSESSMENT REPORT (’83)

MASTERCARD – correspondence, credit card program fact packet

CORPORATE MATCHING GIFTS (’92-’94)

MID-EAST AREA AGENCY ON AGING – Host Agency Agreements ’97-’98 and ’98-’99

MEDIA GUIDE

- MEDIA GUIDES – contacts for press releases, Media and Community Resource Guide, publication contacts, TV contacts, Jewish Light
- MEDIA MISC. – press release outline, P.R. manual, “Getting On the Air”

MEETING REPORT FORMS

MEMBERSHIP

- MEMBERSHIP DEPARTMENT COMMITTEE – correspondence (’87-’88)
- MEMBERSHIP MARKETING – National Membership Market Project ’91, NCJW Marketing Book (draft), membership information ’94-’96
- MEMBERSHIP APPLICATION – blank form, membership profile, personnel card, membership surveys, Department Internal Evaluation worksheet

MENTOR ST. LOUIS

- Correspondence
- Information pamphlets

- Committee lists
- 'Hand in Hand' (Vol. 1, Issue 1)

METRO EMPLOYMENT AND REHABILITATION SERVICE (MERS) –pamphlet
purchase records

RENEE MICHELSON – correspondence ('03-'04)

MISSOURI ASSOCIATION FOR SOCIAL WELFARE (MASW)

- Membership certificate ('90)
- 98th Annual Conference Program ('98)

MISSOURI WOMEN'S COUNCIL

- 'Women's Political Times' (Summer '98)
- 'Missouri Women' (Spring/Summer '98)
- Town hall meeting correspondence

NATIONAL CONFERENCE FOR COMMUNITY AND JUSTICE – records of checks

NCJW – business licenses ('97-'99), incorporation papers

NOMINATING COMMITTEE – folders ('87-'00)

- Committee lists
- Correspondences
- nomination slates
- meeting notes
- guidelines and job descriptions
- nominating surveys
- Nominating Committee manual

OCCASION BOOK ('80) – committee correspondences

OFFICE ART DONATIONS – thank you notes

OFFICE

- Calendar
- Office cleaning
- Equipment receipts
- Correspondence
- Occupancy permit
- Refrigerator manual
- Temp Agency contracts
- TV manual

OFFICE INVENTORY – old equipment purchase and Corporate Interiors records

OFFICE REMODELING – invoices, correspondence

OLDER WOMEN'S LEAGUE

- "OWL Observer" (Fall '97-Winter '98)
- "OWL Field Advocate" (March '98, Winter '99)
- "OWL Gateway Gazette" (Feb. '98-Feb. '99)

- Older Adult Community Action Program (OACAP, Summer '97)
- Correspondence

INTERNATIONAL DAY OF OLDER PERSONS – event guidelines, information
 ONLINE NCJW LINKS – “Framing the Future” 40th National Convention program ('96)

BOX 10, 047275

ORAL HISTORY

- Project Committee meeting notes
- Correspondence
- Questions list
- Consent forms

ILENE ORDOWER – correspondence, speeches

OUTREACH - correspondence ('97)

PARENTS AS SCHOOL PARTNERS

- How-To Guide and supplement ('95)
- Background information
- Dissemination Kit
- Correspondence

PARTNERS FOR CHILDREN – conference summary ('89), correspondence

PARLIAMENTARIAN – rules for parliamentary procedure

PEOPLE FOR THE AMERICAN WAY – “An Activist’s Guide to Protecting the Freedom to Learn”

PERSONNEL

- Employee Handbook ('96)
- Personnel Committee ('96)
- Job descriptions
- Payroll reporting form

PHANTOM OF THE OPERA EVENT

- Income records
- Seating lists
- Guest lists
- Correspondence
- Flyers / advertisements

PINS

- CHOICE PINS – orders, design, national sales
- HOUSE PINS – order forms, records
- PEOPLE PINS – order forms

PITNEY BOWES – invoices, correspondence

PLACEMENT AND INVOLVEMENT – folders ('87 and earlier, '88-'89, '90-'91)

- Correspondence
- Lists of potential volunteers
- Membership profile
- President's report ('82-'84)
- Volunteer information

AT HOME WITH THE PRESIDENT ('74-'96) – invitation
PLANNING AND DEVELOPMENT

- AdHoc committee reports and correspondence
- Major Project spin off versus retention
- Evaluation for more effective project management
- Project evaluation criteria
- Outline for initial department meetings

POSTAGE – postage requests and invoices ('93-'95)
POST OFFICE INFORMATION

- Alliance of Nonprofit Mailers
- Bulletin – bulk mailing, post office requests for changes
- Direct Mail Services – correspondence, invoices, price quotes
- Misc. correspondence

POSTAL RECORDS ('93)
PRESIDENT'S COUNCIL

PROGRAM COMMITTEE

- Committee invitation
- Denise Brown biographical information
- Board guides, organizers

PROGRESSIVE YOUTH CENTER – correspondence ('89)
PRO-CHOICE

- FREEDOM OF CHOICE – Reproductive Rights update (Feb. '92), “Whose Choice Is It?” ('92), flyers, correspondence ('86-'93), meeting notes ('85), news conference ('90)
- MISSOURI MARCH FOR WOMEN'S LIVES – flyers, bus information
- ABORTION INFORMATION – ‘Materials for Pro-Choice Advocacy Community Services and Training’ ('83), Abortion Rights information, Choice Campaign updates ('89), correspondence
- ABORTION INFORMATION #2 – Reproductive Rights updates (May '91 – Jan. '92), Pro-Choice information, correspondence, ‘Judaism and Abortion’ and ‘Remarks by Rabbi Schindler’, Action Alerts
- PRO-CHOICE – St. Louis Section's strategy, correspondence

PUBLIC RELATIONS

- PRESS RELEASES ('86-'00) – letters to the editor, media contact lists '94 folder

PSAs – 33rd Annual Couturier Sale

PRINTING INFORMATION

PRO-CHOICE AFFILIATED ORGANIZATIONS

- MISSOURI ALLIANCE FOR CHOICE – correspondence, bylaws, membership meetings
- MISSOURIANS FOR CHOICE
- PLANNED PARENTHOOD – correspondence, volunteer information
- NATIONAL ABORTION AND REPRODUCTIVE RIGHTS ACTION LEAGUE (NARAL) – NARAL newsletters ('98-'99, '85)
- RELIGIOUS COALITION FOR ABORTION RIGHTS (RCAR) – newsletters, correspondence, information

BOX 11, 047276

NCJW PRO-CHOICE GUIDE #1

NCJW PRO-CHOICE GUIDE #2

NCJW PRO-CHOICE GUIDE #3

PROJECT DEVELOPMENT ARCHIVES

- Initial Project Proposal – filled forms, funding proposals
- Project Development forms
- Project development minutes ('89)
- Criteria for evaluating initial project proposals
- Project review forms
- 'Planning Community Service Projects'

PROJECT DEVELOPMENT – folders ('87-97)

- Meeting minutes
- Annual reports
- Correspondence

END HUNGER PROGRAM – information, correspondence, meeting packets

PRODUCTION SOURCES

PUBLIC RELATIONS, GENERAL

- PR Guidelines Handbook, 'Using PR Effectively'
- Long Range Plan evaluation ('88)
- PR Workshop correspondence
- Convention – Calendar of Ideas
- FOLDERS ('87-'97) - committee lists, correspondence, flyers, event information, meeting notes

QUOTA ('82-'90)

RECRUITMENT

- Member invitations
- Ideas for recruitment
- Membership dues, Phone-A-Thon

RECRUITMENT – folders ('76-'95)

- Phone-A-Thon notes
- Letter invites
- Membership renewal
- Newsletter

REGION WISE – information pamphlets, 'Issue Exploration and Public Engagement Process' ('01)

RELIGIOUS RIGHT – information

REPRODUCTIVE HEALTH SERVICES ('87-00)

RESUMES

- Community Services Technical Guides ('90)
- Board Member Resumes

RETENTION

- RETENTION COMMITTEE – membership renewal letters ('81), guides for retaining members
- RETENTION FOLDERS ('88-'00)
- DUES ENVELOPES

RETIREMENT PROGRAM ('92) – fact sheets, sign-up sheets, evaluation form

“ROADS HOME” CRAMER EVENT – flyer

REFORM ORGANIZATION OF WELFARE (ROWEL) – Action Alerts, event information

SAFE DEPOSIT BOX – rental contracts, content lists

ST. LOUIS PREVENTION PARTNERSHIP - correspondence, master list

SEMINAR INFORMATION

- Office supplies orders
- Recycling information
- Rubin, Brown, Gornstein, & Co. computer/software information

SERVICE CONTRACTS

- Copying Concepts invoice ('94)
- ExecuTone invoice ('93)
- Enterprise Office Products ('90, '94)
- Compucom Systems ('89)
- MyTech ('93-'94)

SHIP-A-BOX and SHALOM ST. LOUIS ('91-'92)

SILENT WITNESS

- Silent Witness documentation – flyers, YWCA correspondence
- Silent Witness mailing lists
- Silent Witness March – Zero by 2010
- Silent Witness National Guidelines – exhibit instructions, agreements, information
- Silent Witness PR, PSA, Thank Yous and liability insurance ('00)
- Silent Witness Schools Project – flyers, school letters
- John Burroughs School information

BOX 12, 047277

SILENT WITNESS

- Contracts and exhibit agreements
- SW miscellaneous correspondence
- Community service project review form
- SW check out forms
- SW exhibit information
- SW sponsors ('00-'04)
- SW exhibit flyers, information, comments
- Commitment pledge
- Meeting notes

SHOPPING SPREE ('91-'92) – merchant lists and letters, event information

TERRI SHORES – speeches and correspondence

SPECIAL INTEREST GROUPS

- INTEREST GROUPS – registration, group lists, correspondence
- ART INTEREST GROUP – list, event information, correspondence
- BOOK DISCUSSION GROUP – correspondence, meeting dates
- NIGHTINGALES – event information
- STUDY OF THE ARTS – group list, meeting information
- WOMEN'S INVESTMENT GROUP – meeting information

SOVIET JEWRY – Soviet Jewish Resettlement Staff-Volunteer Team Booklet ('89)

STATE PUBLIC AFFAIRS – folders ('89-'96)

- Abortion Rights, immigration, children/families, Jewish life, parental rights
- Correspondence
- Government action information
- State Public Affairs budget negotiation
- Action update
- Washington Newsletter (Summer/Fall '89)
- NCJW statements

STRATEGIC PLANS ('94-'01) – presentation transparencies, drafts, Final Plans, meeting notes

STRATEGIC PLANNING ('94)

- Preliminary goals
- Critical result areas
- Planning Team subcommittees

SUMMER DETENTION – folders ('85-'98)

- Volunteer lists
- Correspondence
- Call for volunteers
- Program information
- Project review forms
- Volunteer surveys
- Calendars
- 'Motivating Volunteers' and 'Community Service Workbook' ('85-'86)

SUMMER ENRICHMENT – volunteer advertisements, surveys SUPERVISED VISITATION

- Meeting notes
- 'Program Specifications for Monitored Exchange Program' ('96)
- 'Standards and Guidelines for Supervised Visitation Network Practice' ('96)

TEEN DATING VIOLENCE

- Laminated facts/quotes
- 'In Love or in Danger' Pre-program survey
- 'In Love or in Danger' information and resource guide ('01), Resource packet ('97)
- Information pamphlets
- Correspondence

TEEN PREGNANCY – correspondence, meeting information, posters TEEN SEXUALITY CONFERENCE ('89)

- Conference evaluation report and summary
- Correspondence
- Agenda
- Attendees
- Conference folder

TELEPHONES

- ExecuTone Services
- Allnet Communications Services

TEEN OPPORTUNITIES TO ACHIEVE IN LIFE (TOTAL) – program information, correspondence, certificates

TRAINING

- TRAINING IDEAS – transition information, meeting notes ('86-'89)

- BOARD TRAINING ('91-'97) – evaluation tips, group behavior surveys, transition information, description of responsibilities
- PRESIDENT'S TRANSITIONING
- VICE PRESIDENT TRANSITIONING - folder

BOX 13, 047280

REJECTION LETTERS FOR FUNDING REQUESTS FROM OTHERS TREASURER'S REPORTS

- Job descriptions
- Correspondence
- Financial reports/budgets
- "Treasurer's Kit" ('91)

TRIBUT FUNDS

- GENERAL INFORMATION – sponsors lists, procedures '97, blank form, account summary report ('98), correspondence, fund descriptions, criteria ('83, '97)
- TRIBUTE FUND PROCEDURES - procedure for tribute acknowledgement, correspondence, Tribute Disbursements Committee meeting notes, Ways and Means Department, sample tribute cards from other sections
- SPECIAL TRIBUTES – correspondence, bulletin notices, budget assumptions, development department budget, thank you template
- TRIBUTE ENVELOPES/FORMS – cards, ordering information
- BULLETING – appeals for tributes, articles

ASSISTANT TREASURER – tribute disbursements, cash certificates of deposit TRIBUTE INFORMATION

- BAUMAN CAMPERSHIP FUND – correspondence, Sherwood Forest Camp information
- GOLDIE SCHRIER FUND – criteria checklist, correspondence
- GRAM FUND FOR CHILDREN AND YOUTH – correspondence
- CROWN CENTER FUND – correspondence
- SCHILLER SCHOLARSHIP FUND – correspondences, balance records

UNIQUE BOUTIQUE

- Rules and regulations
- Contract
- Vendor information
- Expense voucher
- Event program
- J Associates correspondence

UNITED WAY

- Correspondence ('87-'99)
- Awards

- Flyers
- UW booklets
- Volunteer information
- Gifts in Kind

UNITED WAY, BOARD DEVELOPMENT

- Development committee
- Board organization information
- Measures for effective boards
- Bank agencies

UNITED WAY CERTIFICATION

- Correspondence
- Volunteer Management Plan ('99-'01)
- Membership/Volunteer Plan ('99-'01)
- Volunteer agreement
- Minneapolis Membership Plan ('97-'99)
- Recertification application ('99)
- Volunteer certification

URBAN LEAGUE – ‘Perils of Neglect: Black Unemployment in the Nineties’ ('92) VIDEOS

- “When the Bough Breaks” event ('01)
- “Veronica’s Story” – grant applications, publicity, correspondence, project overviews/budgets, donations, Jill Petzall biographical information
- “Doubly Bound” ('91)
- “Jews in Germany” ('99)
- Correspondence with CALOP
- Women’s Video transcription
- Women Make Movies correspondence
- Advocate Services for Abused Women (ASAW) – video distribution “Rule of Thumb”

VOLUNTEERS

- Liability waiver/agreement
- Correspondence
- Recognition/awards applications
- Evaluation forms
- Choices for chairwoman

VOLUNTEER RECOGNITION ('85-'97) WHEN THE BOUGH BREAKS

- Budget
- Fund proposals
- Correspondence

- Committee members
- Donation records
- Meeting notes
- Premier event information
- Income vouchers

BOX 14, 047284

WELFARE REFORM

- Jobs Initiative ('97)
- Guidelines for Community Service Projects
- Family Support Council
- Welfare Reform Task Force

WIFE WIDOW WOMAN

- Copyright applications ('82-'83), participants and contact information
- WWW folders ('88-'03) – correspondence, grief literature, evaluations of support groups, 'Kids at Home' proposal, press releases, Annual Report Form ('93-'94)
- GROUPS – group rosters and contact information
- Handouts

WOMEN'S ISSUES, GEN.

- Women's Center
- Women's Consortium
- Women in Leadership
- Fiscal Fitness
- Women's Health Issues
- Women's official Resource Directory

WOMEN OF ACHIEVEMENT – forms ('97), correspondence, calls for nominations
 WOMEN'S SUMMIT ('96)

- 'When Women Lead the Way' Workshop schedules
- Registration
- Speech notes
- Thank you letters
- Community surveys
- Mailing lists

WOMEN'S SUMMIT ('96)

- Registration, seminar roster records,\
- PR, planning/goals
- Summit Final Report
- "Next Steps"
- Meeting minutes, Funding

WOMEN'S SUMMIT ('96) – facilitators
WHEN WOMEN LEAD THE WAY video
WOMEN'S SUMMIT OPPORTUNITIES

- 1998 – “Making the System Work for You”
- 1999 – reviewing of '98 Summit, call for '99 committee
- FINAL REPORTS '96 – evaluations, Annual Report Form

WORKSHOPS – press releases, PSAs
WORK/FAMILY PROJECT – correspondence, pamphlets
YAD B'YAD folder
YEARBOOK ('87-'92)
YEARBOOK CARDS/CORRECTIONS
YEAR-END AUDIT – fixed assets records, leasehold improvements
YWC

- MOONLIGHTERS TRIVIA NIGHT MATERIALS '97
- MOONLIGHTERS PROGRAMS ('98-'99) – invitations, board list
- MOONLIGHTERS FUNDRAISING ('97)
- MOONLIGHTERS ('97-'98) – board lists, meeting notes, event information, correspondence, memoranda, budgets
- YWC ('00-'01) – board roster, meeting minutes, event information
- MOVIE NIGHT 2002 – donations, event information
- YWC BOARD CORRESPONDENCE – full board meeting notes, event calendars, 'Recommendations to the Board' ('98)

BOX 15 OVERSIZE

Delcrest II architectural drawings

Historical clippings from multiple years

BOX 16, 047322

Couturier 1981
Couturier 1985
Couturier 1987
Couturier 1988
Couturier Cocktail Party 2004 (disc)
Couturier pictures in envelopes

BOX 17, 047326

Cassette Tapes:

“Along the Avenue” KSD-FM

Slides:

NCJW Detroit 1981

VCR Tapes:

“Along the Avenue” KMOV
Hillary Clinton
Candidates Meeting and The New Right
Taking Care (on KSKD-TV)-1989
Eye on St. Louis Child Prevention Program 1996
Luncheons for the Blind: 1983 (channel 4), 1987, 1993
Couturier Fashion Sale 1995
Silent Witness:
August 1997-Attorney General Jay Nixon’s aid interviewing Nanci Bobrow
October 1997-March to End the Silence in Washington, D.C.
VHS Tape from 1995
Dankner-Frager Council Show at Meadowbrook Country Club 0982
BOX 18, 047327
Center for the Child 1987
U.S. Census 1987
Chanuka Gift Certificate
Channel 5 Hot Line Training Packet Instructions
Child Abuse
Child Care Advocacy
Child Day Care Conference 1987
Children’s Budget Coalition
Children’s Defense Fund 1988-1989
Children’s Election Coalition
Children & Youth
Community Service Reports: 1981-1982, 1986-1987, 1988-1989
Coalition for an Informed Electorate
Community Services Commission
Community Service Meetings: 1988 and earlier
Community Service Job Descriptions
National Affairs/Community Services Committee: 1981-1985
Teen Dating Violence Books Order Forms
Doubly Bound
NCJW National Convention Report 1996
Per Capita Report: 2000-2001
Kids At Home
Henrietta Lang Bequest
Leadership Training Committee
Legislative Correspondence: 1986-1987
Life Membership: 1985-1987, 1987-1988
Lois Bliss Enterprises 1986
Luncheons for the Blind 1986-1987, 1987-1988, 1992
Management Consultants Report 1983
Membership Correspondence with National: 1985-1989
Missouri Women’s Network
NCJW National Insurance-Bonding
National Nominating Committee
Occasion Book
Creative Cookery

Quick Cuisine 1982-1983
J.C. Penny Golden Rule Award 1983
Section & National President's Correspondence
President's Newsletters
Press Releases 1980-1981, 1981-1982
Section Brochures 1987
Project Development 1991-1992
Project Evaluations 1987-1988
Public Relations: 1981-1983, 1983-1984, 1984-1985

BOX 19, 047328

Center for the Child 1987
U.S. Census 1987
Chanuka Gift Certificate
Channel 5 Hot Line Training Packet Instructions
Child Abuse
Child Care Advocacy
Child Day Care Conference 1987
Children's Budget Coalition
Children's Defense Fund 1988-1989
Children's Election Coalition
Children & Youth
Community Service Reports: 1981-1982,1986-1987,1988-1989
Coalition for an Informed Electorate
Community Services Commission
Community Service Meetings: 1988 and earlier
Community Service Job Descriptions
National Affairs/Community Services Committee: 1981-1985
Teen Dating Violence Books Order Forms
Doubly Bound
NCJW National Convention Report 1996
Per Capita Report: 2000-2001
Kids At Home
Henrietta Lang Bequest
Leadership Training Committee
Legislative Correspondence: 1986-1987
Life Membership: 1985-1987, 1987-1988
Lois Bliss Enterprises 1986
Luncheons for the Blind 1986-1987,1987-1988,1992
Management Consultants Report 1983
Membership Correspondence with National: 1985-1989
Missouri Women's Network
NCJW National Insurance-Bonding
National Nominating Committee
Occasion Book
Creative Cookery
Quick Cuisine 1982-1983

J.C. Penny Golden Rule Award 1983
Section & National President's Correspondence
President's Newsletters
Press Releases 1980-1981, 1981-1982
Section Brochures 1987
Project Development 1991-1992
Project Evaluations 1987-1988
Public Relation, 1981-1983. 1983-1984. 1984-1985

BOX 20, 047334

Press Releases 1983-1984, 1984-1985
Public Issues 1984
Quick Cuisines 1983
St. Louis Society of Associations of Executives
St. Louis Public Schools Drug-Free Schools and Communities
Ship-A-Box Israel-1987
Sobel Scholarships
Study of the Arts: 1974-1983, 1987-1989
Women's Census Information
Winter Series
United Way Volunteer Center Certification Committee
Moonlighters
Leaders Institute 1997
Placement & Involvement
Volunteer Plan
Resale Shop Lease: 1998, 2000
Scholarship Foundation of St. Louis 2000
Crown Center Activities Committee
Child Abuse Prevention Committee 1999
NCJW Advocacy Made Easy
CHAMP
Board Guide: 1998
The Women's Summit 1998
Advisory Council Minutes 2000
WEALTH
Luncheons for the Blind Grant
Magna Bank
KAHN Foundation/Congregation Temple Israel
Delcrest II Grant Proposals
Kids At Home
Council Corp
Truancy Court
Board Mini Retreat 2003
Board of Directors 1995-1996
Development Letters Misc.
Hannah G. Solomon 2003

BOX 21, 047360

History of St. Louis Section-1895-1965
NCJW Chronicle-100 Years of Daring To Make A Difference (book)
Photo Albums (General) 2000-2002
Photos Membership Event & Installation May 27, 2004
Photos BTSS 2002

BOX 22, 049074

Training Manual –Asvocates for Abused Women
Board Minutes-January 1989-May 1990
Board Minutes-1970-1975
Book of Motions-September 01, 1975-September 1998
National Convention 39th Centennial Convention (1995)
National Convention 41st Victories & Visions (March 11-14, 1999)
Making Your Money Work Trainer's Manual
Moonlighters binder (1997-2000)
Personnel Policies & Employee Handbook Committee Notes (1996)
Personnel Policies & Employee Handbook Committee Notes (2000)
Salomon Smith Barney Report August 23, 1999
Silent Witness Exhibit Binder 1997
CASA Volunteer Training Manual 1985

BOX 23, 049075

Board Minutes 1994-1997
Board Minutes August 1992-June 1993
Board Minutes July 1994-June 1995
Baord Minutes July 1993-June 1994
News clippings 2004 (scanned into system 05-03-2010)
News clippings 2002-2004 (scanned into system 05/24/2010)
CASA binder (no date)

BOX 24, 049076

National Convention 41st—1999 Slate of officers
National Convention 1993
National Convention 1996
National Convention 1990
National Committees 1992
National Committees 1988-1990
National Committees 1987
National Resolutions 1989
National Resolutions 1996-1999
National Resource Guide 1995-1996
National Financial Quota 1989
Central District Convention 1974
Central District Convention 1986
Central District Convention 1988
Central District Convention 1991
Central District Correspondence 1987-1989
National Visits to St. Louis 1997-1999

Community Service Project Applications 12-17-1986
Community Service Back To Basics 12-17-1986
Community Service Notice of Intent 8-20-1980
Centennial Quilt 1995

BOX 25, 049077

Journal Entries---June 2006
Year End Report/Trail Balance June 2006
Purchase Journal 07-01-1006/06-30-2007
Cash Disbursements Journal 07-01-1006/06-30-2007
Cash Receipts Journal 07-01-1006/06-30-2007
Workers Compensation 1993-1995
A.G. Edwards 1991
Smith Barney Statements 1993-1994
Magna Bank-St. Charles—1992
Magna Bank of Illinois—1994
Magna Bank of Illinois—1991
Magna Bank of Missouri—1995 (Council Apartments)
Landmark Banks 1990-1991
Steve Pearl Investments—1993
Steve Pearl Investments--1994
Merrill Lynch Ready Assets—1993
Merrill Lynch Ready Assets—1994
Delcrest II Pledge Cards 1994
Delcrest II Bills 1985
Delcrest Fund
Council Apartments—06/22/1965
Council Apartments, Inc. 12/31/1990
Consolidated 1099—1992
Cancelled CD's
Victim Service Council-Quarterly Reports & Check Receipts (1994)
Advocate Services for Abused Women 1993
LAW Fiscal Report 1994

BOX 26, 049078

Magna Bank—Junior Council Acct.—1993
Magna Bank—Child Abuse Detection Prevention Acct. --1994
Magna Bank—Money Market Acct.-- 1993
Magna Bank—CASA Friends Acct.—1993
Magna Bank—CASA Friends Acct—1994
Magna Bank—LAAW Acct--1994
Missouri Division of Employment
City Taxes 1993
Rule of Thumb (Women Make Movies) 1993
Matching Gifts 1992
Landmark Bank—Lock Box Information 1991
Bequests & Endowments 1993
Delcrest Loan 1994

Delcrest Correspondence 1992
Census Report 1992
Victim Service Council Correspondence 1993
Budget 1992-1993
Budget 1993-1994
Budget 1994-1995
ADP-Year End 1989
ADP W-2 Summary 1993
ADP Wage & Tax Register 1994
ADP Quarterly Wage Report 1994
Shakewitz Insurance Agency—1992-1993
1988 Tax Filings, copies W-2, 990
1990 Tax Filings, copies W-2
IRS Correspondence 1992
Tribute CD 1993
NCJW Program Support 1992
NCJW Life Membership Reimbursement Correspondence 1991
National Convention 40th Framing The Future 1996
National Convention 38th Gateway to the 90's

BOX 27, 049079

NCJW Long Range Plan 1991-1994
Shopping Spree Event 1992
Financial Statement (Abeles & Hoffman) 1994-1995
Financial Statement (Abeles & Hoffman) 1995-1996
Advocate Services for Abused Women –Jackes Foundation 1993 Funding proposal
NCJW News Clippings 1993
Victim Service Agencies –Building a Solution 1977
Bulletins 200-2004
NCJW New Clippings 2005 (scanned 05/24/2010)
Junior Council Scrapbook-Volume II (1988-1989)
Where There's A Woman---book about NCJW women
Old Stories in a New Land—book

BOX 28, 049080

News clippings 1994-2010

BOX 29, 049081

Photos—General
Photos—1996, 2001
Photos---Moonlighters Trivia Night 1997
Restricted Funds 1997
Board Minutes—June 1992
NCJW Daring To Make Difference Celebrate 100 years binder 1993
The Full Monte Carlo Event 1998

BOX 30, 049082

Oral History: Lynn Lyss

Oral History: Dorothy Schweich
Oral History: Lone Sandperl---1984
Oral History: Carol Jacobson-1987
Oral History: Betty Baron-1991
Oral History: Jean Laventhal 1969-1971
Oral History: Fran Kopp 1984
Oral History: Tillie Lapin 1983
Oral History: Fanny Kittay 1983
Oral History: Hortense Epstein 1983
Oral History: Bernice Coleman 1983
Oral History: Alice Greenefelder 1984
Oral History: Anne Lanzner 1983
Oral History: Ann Goldenberg 1983
Oral History: Anna Lee Brown 1984
Oral History: Bernice Grossman 1984
Oral History: Edie Lipsitz 1986
Oral History: Fannie Bloom 1983
Oral History: Sophian Gold 1983
Oral History: Sam Pearline 1984
Oral History: Sara Lissner
Oral History: Edna Reimann 1983
Oral History: Bess Waxelman 1983 (notes included)
Oral History: Marie Chused 1984
Oral History: Wilma Messing 1984
Oral History: Gerry Schiller 1989
Oral History: Reba Solomon
Oral History: Clara Citerman 1983
Oral History: Molly Bell 1983
Oral History: Sadie Pattiz 1983
Oral History: Henrietta Goldsticker 1983
Oral History: William Rothman 1983
Oral History: Gertrude Kanter 1983
Oral History: Arthur Carp 1983
Oral History: Della Epstein 1983
Oral History: Sarah Josefson 1984
CASA-One Child At a Time video
Victim Service Council video 1992
Domestic Violence cassette 1984
Audio & Video tape of Couturier Publicity campaign 1988
Couturier video 1989
Fashion Show video 1989
Council House cassette-Ruth Bettman 1984
Rule of Thumb outtakes
NCJW -100 years of History video
NCJW -video on the second century 1993

BOX 31, 049083

NCJW-St. Louis Section History (1984-1985) slides

Couturier cassette tape-1992 Bede Wolff
Couturier 1989 PSA reel tape
Couturier 1984 PSA reel tape
Domestic Violence cassette tape
Unlabeled cassette tape, reel tapes and video tapes

BOX 32, 048489

Mentor St. Louis Orientation manual
Wife-Widow-Woman evaluations (1995-2001)
Per Capita Report 2003
Program Support Report 1999
Program Support Report 2000
Section Annual Report 1998-1999
Audit-Accountant's Review Report 1999-2000
Audit-Accountant's Review Report 1996-1997
Audit-Accountant's Review Report 1998-1999
Delcrest II Legal Information
NCJW & Council Apartment Co-Sponsor Delcrest II Case
Statement 1991
Delcrest II Architecture
Delcrest II/The Gladys & Henry Crown Center for Senior
Living Ribbon Cutting
Delcrest II Feasibility Study 1991
Delcrest II Job Descriptions 1991
Delcrest II History 1989
Delcrest II History 1990
Delcrest II PR & Marketing
Delcrest II Press Conference packet and notes
Delcrest II Campaign Planning
Delcrest II Solicitation Materials
Delcrest II Brochure, Thank you to participants
Delcrest II Kahn Foundation Grant

BOX 33, 048490

Rule of Thumb 1989 binder with photos and video
Junior Council scrapbook 1993-1994
Junior Council scrapbook 1992
Pro-Choice scrapbook 1989

BOX 34, 048491

Project Evaluations-1999-2000
Project Evaluations-Community Service 2001
Nominating Committee binder with minutes 1994-1995
Nominating Committee binder with minutes 1993-1994
Nominating Committee binder with minutes 1996-1997
Nominating Committee binder with minutes 1995-1996
Wife-Widow-Woman Leadership Training Manual

1991-1994

BOX 35, 048492

Couturier furs—1988
Couturier furs--1989
Couturier print appraisals—1985
Couturier press releases-1988
Couturier—1989
Couturier--1988
Couturier--1987
Couturier –1984
Delcrest II Deposits--1994-1995
Delcrest Expenses—1994-1995
Copyrights—1983
The Academic Achievement Gap Between African-American and White Students---A Jewish Issue? 2003
NCJW role in Savings Clubs—1999
Council Apartment balance sheets--1990-1993
Delcrest II Housing Tax Credit information 1995
Past presidents information
Per Capita Report 2001-2002
Matching Gifts—2004
CASA Budget & Quarterly Reports—1989-1994
Back-to-School Store forms 2003
Hannah G. Solomon nominees—2002
Hannah G. Solomon Chai tributes 2003
New Board Member Training & Orientation folder 2000

BOX 36,048537

Payroll fiscal 2007-2008
Resale Shop daily reports fiscal 2008-2009
Financial statement –fiscal 2007-2008
Deposits-fiscal 2007-2008

BOX 37, 048548

Form 990—2000
Form 990--2003
Form 990--2005
Form 990—2007
Deposits--fiscal 2008-2009

BOX 38, 048549

Resale Shop daily reports 2008-2009
Payroll quarterly 03-31-2009

BOX 39, 048550

General Ledger fiscal 2008-2009
General Ledger trial balance fiscal 2008-2009
Journal Entries fiscal 2007-2008
US Bank deposit books fiscal 2007-2008
Voided checks fiscal 2007-2008

BOX 40, 048551

Deposits fiscal 2008-2009
Bank reconciliations fiscal 2008-2009

BOX 41, 048552

Bank Reconciliations—fiscal 2007-2008
Schwab Reports—fiscal 2008-2009
Citi Merchant Services card processing reports—fiscal 2008-2009
Balance sheets—fiscal 2008-2009
General Journal Entries—fiscal 2008-2009
Monthly Expense Transfers-by account—fiscal 2008-2009
Accounts Payable (r-z)—fiscal 2008-2009

BOX 42, 049317

Accounts Payable (a-q)—fiscal 2008-2009

BOX 43, 049318

Batch Listings fiscal years: 1993-1995
Batch Listings fiscal years: 2002-2003
Smith Barney statements fiscal years: 1995-1996 1998
Merle Lynch statements fiscal year: 1993
Board Minutes 1989-1990, 1995 & 2001

BOX 44, 049322

Bank Reconciliations fiscal year 2003-2004
Bank Deposits fiscal year 2003-2004

BOX 45, 049323

Fiscal year 2002-2003
Journal entries
Bank reconciliations
Fidelity statements
Vanguard statements

BOX 46, 049324

Fiscal year: 2001-2002
Bank Deposits w/journal entries
Bank deposit statements

Bank reconciliations
Deposit slips
General journal entries

BOX 47, 049325

Fiscal years: 1997-2002
General ledgers & Trial Balances

BOX 48, 049336

Bank Statements fiscal year: 2000-2001
Financial statements & deposits fiscal year: 2006-2007

BOX 49, 049337

Payroll fiscal year: 2006-2007
Bank Statements fiscal year: 2003-2004

BOX 50, 049338

Fundraising Ideas—2000
Grants—2002
Development Resources: 1997
Planned Giving 2000-2001
Bulletins: 2002-2003
BTSS video: KSDK 08/03/2001
BTSS video: Channel 4
CURRENTS video: 08/01/2001
Couturier sale video 08/04/2000
Couturier sale video 2002

BOX 51, 049339

Hannah G. Solomon Contemporary Art Museum event: 04/29/2004
Membership phone-a-thon for dues: 2004
National /Section Giving Conference 2003
National Planned Giving Program 2002
Canyon Café Cookbook promotion 2004
Star Light Star Bright Gala 2002-2003
Couturier Event Thank you letters 1997
NCJW Leaders Institute 1994
Victim Service Council training manual 1992

BOX 52, 049340

Missouri Housing Development Commission-
Developer's Packet—Chesterfield Place 1986
Annual Meeting Closing Song 05/1955

Annual Reports 1950's
Forty Years on Parade 1957
Monte Carlo Event--returned contracts 1998
Jewish Light newspaper clippings 1953

BOX 53, 049362

Installation 2004
Board materials 2004
Monthly Financials 2004
Financial Statements 2004
Volunteer program information
Advisory Council Minutes 2004
Strategic Planning 2004
Board Orientation 2004
Employee job descriptions 2004
Member demographics 2004
Planned Giving information and brochures

BOX 54, 049454

Paychex payroll statements: 07/01/2003-06/30/2004
Paychex payroll statements: 07/01/2004-06/30/2005

BOX 55, 049458

Delcrest II loan documents prepared by Peper, Martin, Jensen, Maichel & Hetlage 1993
Delcrest II & HUD letters of agreement 1993
The Gladys & Henry Crown Center for Senior Living Bulletins
Council Apartment & NCJW proposals 1991
Delcrest II tax credit paperwork 1995
Delcrest II findings of the Feasibility study 1992
Planning for the future of St. Louis Seniors packets 09/24/1990
Delcrest II minutes 1990-1995

BOX 56, 049506

Payroll Paychex fiscal 1997-1998
Payroll Paychex fiscal 1998-1999
Payroll Paychex fiscal 1999-2000
Payroll Paychex fiscal 2000-2002

BOX 57, 049507

Fiscal 1994-1995
Bank deposits
Expense statements
Investment statements
Payroll fiscal 2002-2003

BOX 58, 049508

Fiscal 1995-1996
Deposit Entries
Check Registers
Per Capita reports
General Ledger enteries
Quarterly taxes (941's)

BOX 59, 049509

Financial Records: 1997 and prior

BOX 60, 049510

Fiscal 2005-2006
Payroll
Bank Reconciliations
Financial Statements
Investments

BOX 61, 049586

Budget 2002
General paperwork from 1998 (Judy Putzell)
Investment Policy 1996-1999
Smith Barney Investment paperwork 1999, 1998 and 1997
Birdie Fisher Tribute Fund 1997
Budget 2003
Budget 2006-2007
Quarterly Paychex reports 2005, 2004, 2003, 2002, 2001, 2000
W-2's ADP 2005
Audit 1997, 1995, 1994, 1993, 1992, 1991, 1990, 1989, 1988, 1984

BOX 62, 049589

Fiscal Year 1999-2000
Investment statements
Bank Statements
Resale Shop daily reports

BOX 63, 049791

Fiscal Year 2004-2005
Bank Reconciliations
Investment statements
Accounts payable

BOX 64, 049794

Fiscal year 2003-2004
Chart of accounts
Cash receipts
Cash disbursement
General Ledger
Purchase journal
BOX 65, 049795

Fiscal year 2003-2004
Investment Statements
Bank statements
Financial statements
Journal entries

BOX 66, 049796

Washington Institute 1998, 1995, 1992
Towers Institute 1990
Washington Newsletter
National's Management Aids
National's marketing book
President's & Commissioner's Retreat 1998
National Nominations 1995
NCJW program support 1999
NCJW Presidents Portfolio
Section Leader Data Forms 1988
Speak out for Children 1997
Large Large President's Meeting New York 1987
Leadership Conference 2000
Leadership Conference 1994
National Correspondence 1984-2000
Fund Headquarters Move
NCJW Budget manual 1989
National Triennial Report 1990-1993
Annual Report 1993-1994
National Bylaws 1995
Leadership Meeting 1994
NCJW Week 1990
Center For The Child 1989
Corres

BOX 67, 049828

Development magazines: 1999-2007

BOX 68, 049829

Boatmen's Bank Charitable Contribution 1994

Correspondence of Community Agencies to be in Delcrest II
Crown Center donor list 1994
Delcrest II future planning correspondence 1969
Delcrest II photos
Delcrest II: 05/04/1994 Original set of final plans and specifications, closing binder w/
copies of the closing documents
Two redwelds containing the original closing documents in individual files, which are labeled
to correspond with the index of closing documents

BOX 69 – OVERSIZE

Public Relations scrapbooks 1956-1957 & 1957-1958
Missouri Resolution: 1996 NCJW 100 years
Original Silent Witness Signs
Scrapbook 1988
Junior Council scrapbook 1986-1988

BOX 70, 049830

Canvas tote bag 1990 convention
Canvas tote bag 1993 convention
Flag from 1990 convention
Couturier ball cap 1999
The One-Hour Activist book
The Wonder of Israel video (2)
A Question of Choice by Sarah Weddington
Fabric of My Life by Hannah G. Solomon
Council Star Theatre program 1950
Opening a New Window on Child Care report

BOX 71, 049834

Couturier 1989
Couturier 1991
Couturier 1992
Couturier 1995
Couturier 1996

BOX 72, 049835

Beta Tapes:
Writ of Protection 1988

BOX 73 - OVERSIZE

Delcrest II architectural drawings

BOX 74 - OVERSIZE

Rule of Thumb—edit master on reels 05/07/1989

General scrapbook 1996-1999

Victim Service Council public relations scrapbook 1977-1978

BOX 75 - SCRAPBOOKS – OVERSIZE (3 VOLUMES)

Newspaper clippings bound, 1975-1980

Newspaper clippings bound, 1980-1985

Newspaper clippings bound, 1986-1992