

**S0422 International Institute Of Metropolitan St. Louis  
Papers, 1919-1960  
399 Folders, 14 Rolls Microfilm**

**MICROFILM**

This collection is available at [The State Historical Society of Missouri](http://The State Historical Society of Missouri). If you would like more information, please contact us at [shsresearch@umsystem.edu](mailto:shsresearch@umsystem.edu).

A Microfilm copy of the records was given to the Western Historical Manuscript Collection by the Immigration History Research Center at the University of Minnesota in May 1980.

The Papers of the International Institute of St. Louis were deposited in the Immigration History Research Center in August 1976. They were secured through the efforts of Rudolph J. Vecoli, Professor of History at the University of Minnesota and Director of the Immigration History Research Center, and Margaret G. Richards, formerly of the International Institute of St. Louis. An agreement reached in May 1976 between the International Institute of St. Louis Board of Directors and the Immigration History Research Center stipulated that all casework records will be excluded from the depository collection until such time that a policy statement on this material has been issued by the American Council for Nationalities Service (New York), with which the St. Louis International Institute is affiliated. The microfilm copy, however, does not include all published or near-print materials issued by national organizations (e.g. the Interpreter Releases from the Common Council for American Unity). The microfilm copy is selective in its inclusion of other printed material (largely newspaper clippings and magazine articles) as well as various club and group activity records found under Series 17 in the collection's organizational framework (see p. 9, below).

The St. Louis International Institute collection consists of 399 folders and 3 oversize portfolios. Although the collection ends officially with the year 1960, some scattered materials date between 1961 and 1968 at the latest.

The collection was processed in 1976-1977 by John Davenport and Kermit B. Westerberg, with the aid of several co-workers.

**Historical Sketch**

On May 14, 1919, a special committee of the St. Louis Young Women's' Christian Association (YWCA) was established to act as a service agency for work with foreign-born women and girls. Funds for a six-month period were provided by the War Work Council, organized during World War I for women's work around military camps. The official opening of the St. Louis International Institute came in September, 1919, following a survey of foreign-born districts in St. Louis by the Institute's first Executive Secretary, Letitia Fyffe. In 1916 Ruth Crawford, an instructor in the St. Louis School of Social Economy, had published her own study on St. Louis immigrants (The Immigrant in St. Louis, a copy of which was included in the St. Louis collection but has now been incorporated in the IHRC Imprint Collection). Her aim was to provide St. Louis citizens with "a foundation of fact upon which they may build their program for better immigrant assimilation."

The results of these various surveys reinforced the need for organized outreach to St. Louis' growing immigrant population. Census statistics for 1910 had shown that 126,287 foreign-born persons resided in that city - an equivalent of 13.3% of the total population. The 1915 census estimates placed this figure at 143,723. Nationalities represented in St. Louis around this time included Armenians, Belgians, Bohemians, Czechs and Slovaks, French, Greeks, Hungarians, Italians, Mexicans, Poles, Romanians, South Slavs and Ukrainians.

When the armistice was signed in November, 1919, the War Work Council distributed the rest of its funds to participating agencies, among which were the Young Men's and Young Women's Christian Associations. The Institute became a department of the YWCA on January 1, 1920, and a YWCA committee was established within the Institute. This working relationship soon led to differences of outlook and procedure. In December, 1922, the YWCA Board of Directors recommended that the Institute be closed. Though this was never done, the "Committee of the Institute" sought separation from the YWCA as well as new sources of funding. On February 1, 1923, the Institute became an independent organization and was admitted to the St. Louis Community Fund. Up until November, 1929, however, the Institute maintained some connection with the Foreign Division of the YWCA National Board in New York, which sent out field workers to consult on personnel and program matters. About that time, complete severance with the YWCA occurred, and the St. Louis International Institute emerged as a fully independent organization. It was also one of the first Institutes to take this step. Apparently, there were good reasons for doing so: indiscretions on the part of field supervisors; subsequent personnel problems and resignations; and protests from foreign-born communities regarding their own nationality workers. Other considerations stemmed from differences of proposed programming. The International Institute Board of Directors had envisioned the Institute as a service organ for all foreign-born individuals--men as well as women, girls, and their families. This was inconsistent with a long-established YWCA policy. Moreover, the International Institute worked with all religious affiliations, whereas the YWCA was a Protestant-dominated agency with Board membership restricted to persons of the Evangelical Protestant faith.

According to its Constitution of 1924 (revised in 1926) the International Institute was to serve immigrants and foreign-speaking people in the following ways: 1) assistance in making adjustments to American life through already extant resources in the community (education, recreation, personal and family welfare) or through supplementary services from the Institute itself; 2) promotion of better understanding of the foreigner among Americans and advancement of community activities as a common meeting ground for both Americans and immigrants. Casework, education, recreation and co-operation were the key words of this program during the 1920's and 1930's. Classes were offered in such topics as English, Citizenship, Health and Hygiene, Millinery and Sewing. Co-operative social work, community contacts, translating and interpreting bureaus, as well as arrangements for ethnic groups, activities and festivals became a steady routine for the International Institute and its staff.

The stock market crash and bank closings of November, 1929, severely hampered the Institute's finances and resources. Nationality staff workers and some office personnel were laid off, and a large part of the Institute's program had to be carried on with the help of volunteers. Although the financial situation was unsteady during most of the 1930's, some federal funding and "New Deal" projects came to the rescue of vital community

programming. English and Citizenship classes, for example, were stimulated by new teaching personnel under the Works' Progress Administration. The need for such programs were obvious from the Institute's standpoint: in 1933 more than 25,000 foreign-born residents of St. Louis over 21 years of age had yet to become U.S. citizens.

Cooperative efforts between the Institute and ethnic communities created a spirit of fellowship in the midst of the depression. Examples include the annual Christmas Folk Festivals, the International Arts and Crafts exhibits, and the International Folk Festival held in 1934. In 1935 the Institute received government funding for a major project, the opening of a new branch in the Fairmont Hill section, a major settlement area for Italian immigrants. The community generated funds of its own and took active interest in the project's development and programming. Activities included a Fathers' and Mothers' Club, band concerts, street dances, Italian theater productions, and a special news bulletin, *The Hill Beacon* (1935-1937), copies of which are included in this collection. Dwindling funds brought the project and the news bulletin to a halt in 1937.

World War II, compulsory alien registration, and a stream of new European immigrants (many refugees) posed new concerns and added responsibilities for the Institute. It remained in close contact with the U.S. Department of Justice regarding alien registration and deportation matters and co-operated with the Immigration and Naturalization Service in welcoming new arrivals and making new citizens. A Women's Defense (Discussion) Group was formed during the early war years to stimulate war effort activities among Institute members and the community at large. Around 1944 the first of the so-called European "war brides" of St. Louis servicemen began to arrive in the area. They were followed in the 1950's by Japanese "war brides." Both groups formed their own clubs under the Institute's auspices. Special English and Citizenship classes were also arranged for Japanese women in collaboration with the Japanese American Citizens' League. Between 1946 and ca. 1952 regular English classes were held at the International Institute and community schools in cooperation with the St. Louis Board of Education. The Institute continued to operate as a welcoming and hospitality station for the post-war stream of Displaced Persons and political refugees, including those from Hungary in 1956-1958.

The records of recreational- group activities between 1950 and 1960 occupy a major section of the St. Louis collection. The oldest continuous activity is the "Opera House" program (begun in the 1930's) which, up to World War II, was planned nearly exclusively by various ethnic-groups. Sunday Night Parties were started in 1948, and a new crop of activities emerged during the early 1950's--including Welcoming and Newcomers' Parties, Friday Nighters, the Happy-Go-Luckies, International Club and International Friendship Club. The latter two groups have drawn heavily on the flow of international exchange students and academic personnel to area colleges and universities. It is the international exchange of ideas and customs which presently stands as the hallmark of the International Institute and its role in the St. Louis community.

Since its opening in November, 1919, the St. Louis International Institute has been funded by the following agency sources: The War Work Council, St. Louis Community Fund, Community Chest, United Fund, Spirit of St. Louis Fund, and the United Way. In 1955 the International Institute became affiliated with the American Federation of International Institutes (now the American Council for Nationalities Service).

## **SERIES DESCRIPTION**

**SERIES 1** Materials in this section are intended as a representative overview of the St. Louis II, its history and development, as well as the general nature of the International Institute movement in America. Statements of purpose, program summaries, informational brochures, notes, "reconstructed histories," and some correspondence chart developments between 1916 and 1963 (f. 1). The period of friction between the St. Louis International Institute and the YWCA National Board is represented chiefly by correspondence files (f. 2).

## **SERIES 2**

Two constitutions (1924, 1926), an organizational development plan (1924), a monthly work schedule (1929), a revised office manual (1930), the articles of incorporation (1956), and undated recommendations on changes in the by-laws constitute the materials in this section. Information contained in this section indicates that up to 1926 there were three governing bodies of the St. Louis International Institute, two of which were interlocking (Advisory Council and Executive Committee), while the International Institute Committee appears to have functioned in cooperation with the YWCA. In 1926 a Board of Directors was constituted as the major governing body. Although the divisions between these governing bodies are not always clear, it was thought best to retain the distinctions in Series 3-6, below.

## **SERIES 3**

The minutes and monthly reports of the II Committee cover the general period 1920-1926.

## **SERIES 4**

Minutes, newsletters and correspondence of the Advisory Council date from the years 1924-1926.

**SERIES 5** The minutes of the Executive Committee encompass the general period 1921-1926.

**SERIES 6** Materials on the Board of Directors include membership lists (f. 9); minutes and agenda (f. 10-11); Board reports, memoranda, recommendations, copies of the II Briefs (f. 12); and scattered Board members' correspondence (f. 13). The general time period here is 1919-1968.

**SERIES 7** Records of the Executive Secretary/Director or Associate Director consist mainly of monthly reports (f. 14-15), annual reports (f. 16), and related documents (f. 17), covering the general period 1919-1968.

## **SERIES 8**

Staff and personnel records date between 1923 and 1960 and represent staff meeting minutes (f. 18); personnel data, employment applications, surveys and correspondence (f. 19); personnel policies and practices (f. 20); as well as miscellaneous materials (f. 21).

## **SERIES 9**

Annual reports and records of annual meetings are extant for the 1920-1968 period (f. 22-23), including separate annual reports to the YWCA National Board for the fiscal years 1923-1928. A subsequent folder (f. 24) contains a miscellany of annual, semiannual and monthly reports of the II to coordinating bodies, dating largely from the 1930's.

### **SERIES 10**

Detailed statistical reports on group activities and overall services for the general 1946-1959 period are found in this section. Some follow a monthly chronology, some an annual, while others cover a cumulative time span.

**SERIES 11** There are no detailed, long-term records of II membership in this collection. The closest equivalent are the membership campaign materials for the 1932-1968 period, which overlap to some extent with the financial records in the following section. Scattered membership lists are included among these campaign materials (largely correspondence).

**SERIES 12** The Institute's financial records include Treasurer's reports for 1930 and 1947-1948 (f. 41); audits for 1939 and 1954-1961 (f. 42); federal and city income tax papers from 1943-1959 (f. 43-46); personnel expenses and deductions for the period 1946-1963 (f. 47-48); general receipts and expenditures covering the period 1947-1958 (f. 49-51); bank accounts, statements, checks and correspondence for the 1952-1963 period (f. 52-56); building fund receipts, reports, statements and correspondence for the 1956-1963 period (f. 57-63); materials relating to physical plant operations, management, and rentals for the general 1944-1964 period (f. 64); special funds, trusts and estates from 1945-1962 (f. 65-67); petty cash accounts of group activity expenses from 1954-1958 (f. 68); vending machine account from 1957-1958 (f. 69); and a large array of budget and general financing records (reports, estimates, correspondence) stretching in time from 1925 to 1963 (f. 70-77).

### **SERIES 13**

Special Institute programs, and projects (f. 78-92) have been arranged in alphabetical order (by title or basic subject). They include the Benefit Tea and Garden Party, 1953 (f. 78); Carnival and Quiz Show, 1951 (f. 79); Fairmont Hill Project, 1934-1937, and The Hill Beacon, 1935-1937 (f. 80-81); Festival of Nations or International/National Folk Festival, 1934 (f. 82); film projects, 1955-1957 (f. 83); Folk Costume Pageant, 1950 (f. 84); International Arts and Crafts exhibits, 1930-1933 (f. 85); International Jamboree, 1949 (f. 86); Interpreters' Service Bureau, 1930-1935 (f. 87); radio programs and scripts, 1931-1956 (f. 88-90); talks and speeches, 1935-1941 and 1951 (f. 91); and "miscellaneous" (including the annual International Christmas Folk Festivals, 1931-1938). 1929-1951 (f. 92). Publications of the St. Louis International Institute (f. 93-96) are represented by the Calendar of Events for Foreign Communities, 1929-1930 (f. 93); The Shuttle, 1937-1949 (f. 94); the International Institute Newsletter and News, 1948-1961 (f. 95); and the International Report, 1963 (f. 96).

### **SERIES 14**

Materials in this section fulfill largely the same purpose as those in Section I, with the emphasis here on individual services, group activities, and general programming from the 1920's into the 1960's. Program Committee minutes, memoranda, reports, staff conference notes, and informative correspondence make up the bulk of this material.

### **SERIES 15**

The individualized services of the International Institute varied in relationship to particular needs and people, both the foreign-born and Americans. Materials in this section constitute a sampling of these services between 1946 and 1956 (to the exclusion of casework per se): the charging of service fees to Institute clients (f. 98); referrals, contacts and requests (f. 99);

other related correspondence under Series 13, f. 215-217); and translation of letters and personal documents (f. 100-101).

**SERIES 16** An overview of English and Citizenship class arrangements, developments and instructional materials for the 1923-1950 period heads this section (f. 102). English classes are treated in more detail for the 1949-1960 period (f. 103), as complemented by materials on the "English Teachers' Workshop," sponsored in 1950 by the St. Louis International Institute (f. 104). Citizenship classes and Naturalization seminars receive similar attention for the 1935-1958 period (f. 105-106).

### **SERIES 17**

The records of 26 distinct groups, clubs, and special activities comprise the bulk of the materials in this section, with coverage ranging in time from 1929 to the late 1960's. Arrangement is alphabetical, by group title or activity category. Examples include The Happy-Go-Luckies, 1953-1958 (f. 118-122), Open House programs, 1929-1968 (f. 127), International Students, 1951-1962 (f. 133-138), and the Welcoming and Newcomers' Parties, 1950-1961 (f. 146-153). Miscellaneous events and activities, along with program resource material, round out this section (f. 155-156).

### **SERIES 18**

Throughout its long history, the St. Louis II has kept in constant touch with resources, individuals, and organizations on the community and national levels. Materials in this section stem from the Institute's correspondence and dealings with such specific agencies as; the American Federation of International Institutes (f. 161-162) and its successor, the American Council for Nationalities Service (f. 160); the Immigration and Naturalization Service (St. Louis and Washington, D.C.) (f. 196-198); the Social Planning Council of St. Louis (f. 196-198); and other International Institutes (f. 186). Arrangement is alphabetical by agency title (as above) or topical category (e.g. "Ethnic and Nationality Groups," f. 168-170), with overall chronological coverage stretching from 1919 to 1968.

### **SERIES 19**

Heading this section are general publicity materials issued by the Institute to community contacts and press agencies; form letters and leaflets, 1926-1927 (f. 219) and press releases, ca. 1926-1968 (f. 220). The remainder of this section consists of newspaper clipping files in scrapbook format, which represent publicity the Institute received in the American and foreign-language press as well as community "house organs," from 1920-ca. 1960 (f. 221-241).

### **SERIES 20**

The following have been designated as miscellaneous materials: the so-called "General-Resource File" (f. 242-336); assorted newspaper clippings and periodical articles (f. 337-364); brochures and leaflets from other International Institutes (f. 365-391); photographs (f. 392-397); and a file of instructional booklets on business machines and office equipment. The "General Resource File" was the only segment of the collection which had been organized in any distinct fashion. It is essentially a ready reference file of print and near-print materials covering various topics and dating largely from the 1930's and 1940's. Organization was by successive numeration, with individual files apparently "keyed" to a master subject-list. Though the latter has been lost, the files still function as subject-oriented

units. It was thought best to keep the original file sequence as much as possible by incorporating a parallel numeration to the collection folder numbers and providing a "subject key" to folder contents (see below).

#### "General Resource File" Subject Key

Title No. 1a - 1c, Bibliographical Material, General, f. 242-244 2a - 2b, Immigration f. 245-246 3a - 3b, Christmas Material f. 247-248 4 International Relations and Problems f. 249 5 Racial Relations and Problems f. 250 6 Aliens f. 251 7a Refugees f. 252 7b Refugees, 1953 Refugee Act (U.S.) f. 253 8 Language Instruction f. 254 9 Alien Registration f. 255 10 Naturalization and Citizenship f. 256 11 Patriotism f. 257 12 Addams, Jane f. 258 13 Recipes, Ethnic f. 259 14 Adult Education and Naturalization f. 260 of the Foreign Born 15 National-League of Women Voters f. 261 16a - 16b Pan-.American Relations f. 262-263 17 Costumes, Ethnic f. 264 18 Ethnic Resource Material f. 265 19 Minorities f. 266 20 Immigration and Assimilation f. 267 21 Flags and Military Insignia f. 268 22a - 22b Folk Customs and Folklore f. 269-270 23 Second Generation Americans f. 271 24 Maps, U.S. and Foreign f. 272 25 International and Cultural Understanding f. 273 26 Music - International Folk Songs f. 274 27 Immigrant Farmers f. 275 28 Birth Certificates f. 276 29 Social Welfare and Social Services f. 277 30 Dance - International Folk Dances f. 278 31 Social Work f. 279 32 Publicity f. 280 33a - 33b Foreign Born f. 281-282 34a - 34b Programs - Resource Material f. 283-284 35 International Relief and Rehabilitation f. 285 36 Enemy Aliens f. 286 37 Derivative Citizenship f. 287 38 International Migration Service f. 288 39 International Conference of f. 289 Non-Governmental Organizations 40 Unemployment and Immigrants f. 290 41 Civil Liberties Committees f. 291 42 St. Louis f. 292 43a - 43b Immigration and Naturalization Service: f. 293-294 Monthly Reviews 44 Intercultural Education f. 295 45a - 45-b Folk Festivals f. 296-297 46 Marriage Customs f. 298 47 Veterans f. 299 48 Courts, St. Louis f. 300 49 Immigrants, Social Services to f. 301 50 Social Service Exchange, St. Louis f. 302 51 Communities f. 303 52 UNESCO f. 304 53 Casework - Role of the Social Worker f. 305 54 Social Security Laws f. 306 55 Labor Relations f. 307 56 Citizenship - Rights of Aliens f. 308 57 Folk Arts and Crafts f. 309 58 Nationality Act f. 310 59 Consumer Information f. 311 60 Women, Citizenship of f. 312 61 Crime and the Foreign Born f. 313 62 Folklore f. 314 63 National Conference of Social Work f. 315 64 Peace f. 316 65 Distressed Aliens f. 317 66 Recreation - Resource Material f. 318 67 Social Work and War-Time Problems f. 319 68 Repatriation f. 320 69 Homilies and Quotations f. 321 70 Nationality Groups and Races f. 322 71 "I Am An American Day" f. 323 72 National Refugee Service: f. 324 Special Information Bulletins. 73 Foreign Handicraft Exhibits f. 325 74 Anti-Alien Legislation f. 326 75 Holidays - Foreign Festivals f. 327 76 Culture and Immigration f. 328 77 American Federation of International f. 329 Institutes 78 National Conference of International f. 330 Institutes 79 Missouri - State Constitution f. 331 80a - 80b Displaced Persons f. 332-333 81 United Nations f. 334 82 The St. Louis Nisei f. 335 83 Institute of International Education f. 336 Assorted newspaper clippings and periodical articles have been arranged in simplest fashion, i.e., by dates of publication.

Brochures, leaflets and newsletters of other International Institutes are organized by city and, internally, by date of publication.

Photographs have been organized as follows: first, by identifiable subjects or topical categories; second, by dates (where indicated); third, by print sizes. Five basic subject categories have been used: St. Louis International Institute Building, Staff and Members; St.

Louis International Institute Classes and Activities (alphabetical); St. Louis, Missouri--  
Miscellaneous; Negatives; Extraneous. Available dates range from 1919/1920 to ca. 1965.

## **SERIES 21**

Confidential casework or case record materials have been placed in this special section. This material is closed and not available for research.

## **FOLDER LIST**

### **ROLL 1**

1. Historical Overviews, Bulletins; publicity flyers and leaflets; papers; texts of speeches and radio talks; correspondence; notes; memorandums; replies to questionnaires; interpretive statements and reports, 1916, 1919, 1921, 1923, 1925-1930, 1932-1936, 1938, 1941, 1944, 1946-1948, 1950-1952, 1954-1958, 1963
2. Historical Overviews, Bulletins; publicity flyers and leaflets; papers; texts of speeches and radio talks; correspondence; notes; memorandums; replies to questionnaires; interpretive statements and reports. 1916, 1919, 1921, 1923, 1925-1930, 1932-1936, 1938, 1941, 1944, 1946-1948, 1950-1952, 1954-1958, 1963
3. By-laws, Constitutions, and Articles of Incorporation, 1924, 1926, 1929-1930, 1956  
Constitutions (1924, 1926); organizational plans and recommendations (1924, n.d.); monthly work schedule (1929); office manual (1930); and articles of incorporation (1956).
4. International Institute Committee, Minutes from regular and special meetings; monthly reports, 1920-1924, 1926
5. Advisory Council, Minutes of regular and special meetings, 1924-1926
6. Advisory Council, Newsletters, 1925
7. Advisory Council, Correspondence, 1925-1926
8. Executive Committee, Minutes, 1921-1922, 1924-1926
9. Board of Directors, Lists of Board members, 1929, 1931, 1933-1934, 1942, 1953-1954, 1956-1960, 1966, 1968
10. Board of Directors, Minutes and agendas, 1919-1920, 1926-1936
11. Board of Directors, Minutes and agendas, 1952, 1955-1959, 1961, 1967-1968
12. Board of Directors, Reports to the Board; memorandum for the Board; weekly institute briefs (1942-1945); notes and recommendations of the Board. 1929, 1931, 1934, 1942-1945, 1949, 1951, 1954, 1963
13. Board of Directors, Correspondence, 1927-1930, 1933, 1935, 1943, 1946, 1961, 1963
14. Executive Reports, Monthly reports of the Executive Secretary, 1919-1920



15. Executive Reports, Monthly reports of the Executive Secretary, 1921-1922
16. Executive Reports, Annual reports of the Executive Director; notes, 1929, 1931-1932, 1935-1937, 1950
17. Executive Reports, Semi-annual, occasional and special reports; interpretative statement; memorandum; notes, 1930, 1933-1934, 1938, 1946, 1968
18. Staff Meeting Minutes, Minutes of monthly staff meetings (1923-1925, 1934); minutes of Staff and Board discussion of International Good Will Day (1931), 1923-1925, 1931, 1934
19. Staff and Personnel Data, Personnel reports; personnel resumes; employment applications and references; correspondence; notes, , 1923-1927, 1929-1930, 1950-1951, 1953, 1955-1956
20. Personnel Practices and Procedures, Questionnaires and replies; correspondence; memoranda; bulletin; personnel policy draft (Detroit II); notes, 1938, 1946, 1948-1950, 1954, 1956-1957
21. Staff and Personnel, Miscellaneous, Notary Public certificates; correspondence; Notes, 1956, 1960
22. Annual Reports and Meetings, Annual reports (internal) for the years 1919-1925 and annual reports to the YWCA National Board for the years 1923-1928; minutes of annual meeting (1925), 1919-1928
23. Annual Reports and Meetings, Annual, semi-annual, nine-month and service reports; minutes of annual meetings (1935, 1958, 1964, 1966); agenda of annual meeting (1936); annual meeting reports (1936, 1950); annual meeting programs (1946, 1947); list of volunteer award recipients (1954) ; annual meeting invitations and guest lists (1961, 1964-1966, 1968); correspondence; notes, 1930-1938, 1940, 1945-1951, 1954, 1958, 1961, 1964-1968
24. Extraneous Annual- and Special- Reports, Casework report to YWCA National Board (1925); Americanization agency reports to Community Fund (1930-1932); statistical report to Community Council (1935); survey report to Government Research Institute (St. Louis), (1938); blank report "dummy" for Americanization agency reports. 1925, 1930-1932, 1935, 1938, 1950

## **ROLL 2**

25. Statistical Records and Reports, Monthly service reports, 1946
26. Statistical Records and Reports, Monthly service reports; correspondence; "Accumulated Individual Use of I.I. Services" and "Studies of Newcomers Referred in 1949", 1949
27. Statistical Records and Reports, Monthly service reports; notes, memos and supplementary statements; cumulative figures, 1950
28. Statistical Records and Reports, Monthly service reports; notes; memos; cumulative figures, 1950

29. Statistical Records and Reports, Monthly service reports; notes; memos; cumulative statistics, 1952
  30. Statistical Records and Reports, Monthly service reports; notes; memos; cumulative figures, 1953
  31. Statistical Records and Reports, Monthly service reports; notes; memos; cumulative figures, 1954
  32. Statistical Reports and Records, Monthly service reports; notes; memos; cumulative figures, 1955
  33. Statistical Reports and Records, Monthly service reports; notes; memos; cumulative figures, January-June 1956
  34. Statistical Records and Reports, Monthly group work, projects and general service reports; cumulative statistics; notes; worksheets, July-December 1956
  35. Statistical Records and Reports, Monthly group work, projects and general service reports; worksheets; cumulative statistics, 1957
  36. Statistical Records and Reports, Monthly group work, projects and general service reports; worksheets; correspondence; notes, January-June 1958
  37. Statistical Records and Reports, Monthly group work, projects and general service reports; worksheets; cumulative statistics; correspondence; notes (N.B.: enclosing service report for January-August 1949), July-December 1958
  38. Statistical Records and Reports, Monthly group work, projects and general service reports; worksheets; notes, January-June 1959
  39. Statistical Records and Reports, Monthly group work, projects and general service reports; worksheets; notes; stenciled newsletter, July-December 1959
  40. Membership Records and Reports, Correspondence; memos; notes; flyers; bulletins; reports; applications for membership; membership lists, 1932-1934, 1941, 1948, 1950-1956, 1959, 1964-1965, 1968
  41. Treasurer's Reports, Monthly financial and treasurer's reports, 1930, 1947-1948
  42. Audits, Annual audits; correspondence and notes, 1939, 1954-1961, 1963-1964
- ROLL 3**
43. Income Tax Records, Miscellaneous federal and municipal income tax forms, 1943-1949
  44. Income Tax Records, Miscellaneous federal and municipal income tax forms, 1950-1953
  45. Income Tax Records, Miscellaneous federal and municipal income tax forms; correspondence, 1954-1959

46. Property Tax Records, Correspondence and forms re property tax, phone tax and tax exempt status, 1948, 1957-1958
47. Personnel Expenses, Correspondence; notes; semi-annual reports; monthly statements re retirement plans and policies; informational pamphlets re payroll deductions for the Community Chest and United Fund, 1944, 1946-1962
48. Personnel Expenses, Correspondence; notes; semi-annual reports; monthly statements re retirement plans and policies; informational pamphlets re payroll deductions for the Community Chest and United Fund, 1944, 1946-1962
49. General Receipts and Expenditures, Ledger sheets covering receipts and expenditures for general operations, including staff salaries (largely 1950's); notes, 1939-1958
50. General Receipts and Expenditures, Ledger sheets covering receipts and expenditures for general operations, including staff salaries (largely 1950's); notes, 1939-1958
51. General Receipts and Expenditures, Ledger sheets covering receipts and expenditures for general operations, including staff salaries (largely 1950's); notes, 1939-1958
52. Bank Accounts and Records, Correspondence; Corporation Resolution forms; notes; remittance statement; copy of II Board of Directors' minutes (March 1957) re account with Security National Bank, St. Louis, 1952, 1955-1957, 1960, 1964
53. Bank Accounts and Records, Check stubs, notes and sheet of blank checks, 1957
54. Bank Accounts and Records, Check stubs, notes, 1958
55. Bank Accounts and Records, Check stubs, 1961
56. Bank Accounts and Records, Check stubs, 1962-1963
57. Building Fund, Account Books:, Two account books covering monthly summaries of building fund receipts and expenditures: 1) 1956-1958; 2) 1959-1961.
58. Building Fund, Tabulator machine tapes; notes; correspondence; deposit slips; cancelled checks; bank statements, 1956-1957
59. Building Fund, Tabulator machine tapes; notes; purchase receipts; correspondence; deposit slips; cancelled checks; and bank statements, 1958-1959
60. Building Fund, Correspondence; notes; purchase receipts; deposit slips; cancelled checks; and bank statements, 1960-1961
61. Building Fund, Cash Receipts, Record of cash receipts, contributors and Deposits, 1956-1959
62. Building Fund, Stocks and Investments, Correspondence, notes, receipts, and statements re stocks and investments, 1952, 1956, 1958-1963

63. Building Fund, Miscellaneous, Correspondence; memos; notes; reports of House and Finance Committees; list of contributors; contribution appeal letters; acknowledgement cards, 1956-1957

64. Building Management and Operations, House Committee report (ca. 1928); correspondence; house lease agreements; notes; repair estimates and rental invoices; inventory lists and record of inventory gifts; "house rules" (1964); "duties of housekeeper," 1928, 1944-1947, 1950-1957, 1962, 1964

65. Special Funds--Harnette F. Ryan Estate, Correspondence; account statements; notes; invoices and estate appraiser's notices; estate settlement deed; cancelled checks, 1953-1955

66. Special Funds--Edith Grolock Memorial, Correspondence; lists of contributors; deposit slips and bank account statements; cancelled checks; invitation card for memorial visitation, 1961-1962

67. Special Funds--Miscellaneous, Correspondence; notes; photostat of will; check stub, 1945-1947, 1950, 1953, 1961-1964

68. Petty Cash Accounts (Group Activity Expenses), Reports and notes, 1954-1958

69. Vess Bottling Co. Account, Invoice statements; notes; calling card; check stubs, 1957-1958

70. Budget Reports and Estimates, Budget report forms; correspondence; budget proposes; Budget Committee statements and memoranda; reports, 1928-1934, 1938, 1940, 1942, 1945-1949

71. Budget Reports and Estimates, Statements of financial operations and estimates (1950-1955, December only; 1956-1959, monthly); correspondence; notes; worksheets, 1950-1959

72. Budget Estimates and Allocations, Budget estimate forms; salary specifications and recommendations; correspondence; notes; budgeting statements, 1947, 1949-1954

#### **ROLL 4**

73. Budget Estimates and Allocations, Budget estimate forms; correspondence; memos; United Fund policy statement; newsletter, 1955-1956

74. Budget Estimates and Allocations, Budget estimate forms; correspondence; memos; notes, 1957-1958

75. Budget Estimates and Allocations, Budget estimate forms; correspondence; memos; notes; budgeting statements, 1959-1962

76. Budget Estimates and Allocations (Budget Committee Files) Correspondence; Budget Committee memos; statements of purpose and reorganizational survey; allocation check receipts; Board meeting minutes (April 1959); newsletter, , 1925-1928, 1939, 1944-1946, 1949, 1953, - 1957-1959, 1960

77. Charitable Agency Funding Information, Applications for endorsement charities Bureau, St. Louis Chamber of Commerce); correspondence; printed booklet, 1932, 1934, 1936-1949, 1951-1953, 1955-1965
78. Benefit Tea and Garden Party, Ways and Means Committee meeting minutes (May 1953); planning notes; correspondence; press release; publicity flyers; admission ticket; attendance list, 1953
79. Carnival and Quiz Show, Planning notes; correspondence; memos; receipts; publicity flyers, 1951
80. Fairmount Hill Project, Reports; correspondence; activity schedules, programs and attendance lists; newspaper clippings; memorandums; meeting minutes, 1934-1937
81. Fairmount Hill Project: The Hill Beacon, Copies of The Hill Beacon and mailing lists, 1935-1936
82. Festival of Nations, Correspondence; committees list; press releases; program notes, 1934
83. Film Projects, Correspondence; notes; scripts, 1955-1957
84. Folk Costume Pageants, Seating charts; correspondence; mailing lists; notes on participants and costumes, 1950-1951, 1956
85. International Arts and Crafts Exhibits, Invitations; reports; inventories of exhibited material; program notes; press release, 1930-1931, 1933
86. International Jamboree, Photographs; financial report; lists of contributors and committee members; publicity flyer, 1949
87. Interpreters Service Bureau, Correspondence; class notes; list of agencies using interpreters; clippings; notes and reports
88. Radio Programs, Scripts; Outlines; and notes, 1926, 1931-1933, 1936-1938
89. Radio Programs, Scripts and correspondence, 1939
90. Radio and Television Programs, Scripts; correspondence and phonograph recordings, 1940, 1942-1945, 1950
91. Talks and Speeches, Texts of talks and speeches; list of talks given by Miss Ryan (1936-1940); notes, 1935, 1937, 1939-1941, 1951
92. Special Projects, Christmas Festival and International Goodwill Day Programs; Brochures; Cost Statements; Minutes of Christmas Festival Planning Committee (1932-1933); Typewritten manuscript of The Second Generation Child; Nationality Invitation List for United Nations Week, Publicity Stencil; Project Participant Lists; Worksheets; Notes, 1929, 1931-1938

93. Calendar of Events for Foreign Communities, Six Issues, 1929-1930
94. The Shuttle, Volumes I-III, 1937-1949
95. Publications, International Institute Newsletter, 1948-1952 and International Institute News, 1954-1961
96. International Institute International Report, Two Issues, 1963
97. General Program Overviews, Program schedules and reports; informational leaflets; statements of purpose; memos; notes on staff meetings and discussions; Program Committee minutes; publicity stencils; correspondence, 1921, 1932, 1937-1938, 1948-1960, 1968
98. Clients' Fees, Procedural- Practices, Correspondence with other International Institutes; report on fee charging by Philadelphia International Institute; memo, 1946, 1948-1950, 1954
99. Referrals, Contacts and Informational Requests Correspondence; memos; newspaper clipping (photocopy), 1946, 1949-1952, 1954-1956

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100. Translations, Original foreign-language correspondence and translations; translations of affidavits and certificates; covering correspondence, 1927, 1929, 1932, 1946, 1951-1955
101. Translations, Translations of affidavits and certificates; covering correspondence, 1956
102. English and Citizenship Classes, Operational agreement and minutes of conference between St. Louis International Institute and Board of Religious Organizations (1923- 1924); correspondence; publicity; report of St. Louis Public Schools' classes for foreign born (handwritten, ca. 1929); enrollment statistics; adult education charts; annual report of Council for Adult Education, Committee on the Foreign Born, Community Council (1937- 1938); citizenship celebration invitation; International Institute monthly reports on classes (typewritten, 1943); poem; correspondence; memos; class outlines; instructional materials (vocabulary lists and lessons), 1923-1924, 1926-1930, 1932-1949
103. English Classes, Correspondence; memos; minutes of meeting between International Institute and St. Louis Board of Education (May, 1950); notes; publicity; typewritten manuscript on "Modern Needs in Civic Education" by Harneth F. Ryan; roll sheet; receipt of tape recording; evaluation of techniques and results in Advanced English Class; vouchers; lists of new St. Louis arrivals; brief history of Advanced English Classes of International Institute (typewritten), 1950-1957, 1960
104. English Institute Project, Correspondence; publicity; memos; outline of project material; reports on observation of classroom teaching; list of registrants and attendance, 1950
105. Citizenship and Naturalization Claims, Programs and addresses of the National Council on Naturalization and Citizenship; program of new citizens' meeting; report on Teachers' Institute; correspondence; examination questions; notes; material requisition form; citizenship project minutes and outlines; publicity; receipt of recording; memos; attendance records; citizenship test review material; registration procedures; results of tests; Gallup Poll results on

American attitudes to international relations, , 1935-1936, 1939-1940, 1942-1946, 1948, 1950-1954

106. Citizenship and Naturalization Classes, Correspondence; memos; enrollment statistics; class schedules; testing program outline; student evaluation of classes; test questions; list of current, prospective teachers; publicity; DAR Manual for Citizenship (1969 ed.), 1955-1958, 1969

107. Admiral Boat Trips, Ticket order forms; publicity about the boat and the trips; reservation lists; correspondence; tickets; planning notes and group work sheets, 1953-1960

108. Christmas Parties and Resource Material, Program notes; photographs; notes; memos; publicity flyers; group work reports; correspondence; Christmas cards; clippings and articles, 1928-1930, 1948-1949, 1951-1952, 1954-1959, 1961-1962

109. Christmas, St. Nick's Parties, Guest lists; group work reports; notes; planning sheets; articles and informational material, 1955, 1957-1959, 1961-1962

110. Dance Classes, Group work reports; roll sheets; correspondence, 1953-1958

111. Dances, Special, Correspondence; group work reports; committee meeting minutes; publicity flyers; attendance lists and notes, 1943, 1952-1953, 1955-1960

112. Discussion Group, Group work reports; roll sheets, 1961-1962

113. Friday Night Committee, Group work reports, 1956

114. Friday Night Committee, Group work reports; announcements of meetings and upcoming events; notes; correspondence; and lists of committee members, 1957

115. Friday Night Committee, Group work reports; announcements of meetings and upcoming events; correspondence and lists of committee members, 1958

116. Friday Night Committee, Group work reports; announcements of meetings and upcoming events, 1959

117. Friday Night Committee, Meeting announcement and group work reports, 1960

118. Happy Go Luckies, Notes; attendance reports; group work reports; meeting minutes; meeting and party announcements; correspondence, 1953

#### **ROLL 6**

119. Happy Go Luckies, Group work reports; notes; meeting and party announcements; treasury reports; committee lists; meeting minutes; roll sheets and receipts, 1954

120. Happy Go Luckies, Correspondence; meeting minutes; meeting and party announcements; group work reports; roll sheets, 1955

121. Happy Go Luckies, Group work reports; roll sheets; meeting and party announcements;

meeting minutes, 1956

122. Happy Go Luckies, Group work reports; roll sheets; meeting and party announcements; meeting minutes, 1957-1958

123. Holidays, Miscellaneous, Party announcements and invitations; planning notes and resource material for Valentine's Day, Halloween and Thanksgiving, 1948-1949, 1954, 1968

124. International Club/International Friendship Club, Meeting minutes; mailing and attendance lists; correspondence; announcements of meetings and events, 1952-1956

125. Interracial Discussion Group Correspondence; meeting minutes; discussion notes.

126. New Years Eve Parties, Announcements; reservation lists; group work reports; planning notes, 1955, 1958-1960, 1962

127. Open House, Invitations; planning notes; press releases; correspondence and mailing lists, 1929-1931, 1934-1936, 1938-1957, 1967-1968

128. Opera, Group work reports; attendance lists; correspondence, 1953-1963

129. Photo Club, Correspondence; membership lists; report on the financial income and expenses of the club, 1953-1956

130. Picnics, Reservation lists; publicity; summer program committee lists; correspondence; group work reports; minutes, 1953-1958

131. Picnics, Reservation lists; publicity; group work reports; correspondence, 1959-1962, 1964, 1968

132. Second Generation Discussion Groups, Correspondence; group lists; meeting announcements, 1937-1939

133. International Students, Correspondence; attendance lists; minutes; publicity; foreign students lists; meeting announcements, 1951-1954

134. International Students, International student committee lists; international club lists; group work reports; meeting minutes; correspondence; meeting announcements, 1955-1956

135. International Students, Meeting announcements; group work reports; minutes; correspondence; attendance lists, 1957

136. International Students, Minutes of International Student Committee; correspondence; publicity; lists of committee members; guest lists; reports of the Foundation for International Understanding through Students (University of Washington, Seattle); St. Louis University (St. Louis) activities calendar; folder on II film, 1958

137. International Students, Minutes of International student Committee; correspondence; notes; guest and invitation lists; list of committee members; group work report; memos;



publicity; mailing lists, 1959

138. International Students, Minutes and agenda of International Student Committee; correspondence; notes; memos; publicity mailing lists; Washington University (St. Louis) activities calendar; guest lists; group work report, 1960-1962

139. Summer Activities, Miscellaneous, Publicity leaflets and stencils; correspondence; notes and memos; newsletters; calendar of events; planning resource material; newspaper clipping, 1953-1959

140. Sunday Night Dance Committee, Publicity; guest lists; group work reports; Committee minutes; Committee correspondence; Photographs, 1950, 1953-1957

141. Tours and Field Trips, Correspondence; registration forms; publicity; roll sheets; promotional brochure; group work reports, 1958-1959

142. Volunteers, Correspondence; lists of volunteers; memos and notes; lists of ward recipients; volunteer statistics; roll sheets, 1951-1960

#### **ROLL 7**

143. War Brides (Young Women's Group), Correspondence; list of War Bride arrivals in St. Louis (to June, 1946); invitation lists; resumes of meetings and activities; photographs of picnic outing; publicity; luncheon menus; printed brochures; copies of Duluth International Institute publication, Rainbow Club/Roundup (1949-1950), 1945-1949

144. War Brides (Young Women's Group), Meeting minutes; group announcements; correspondence; attendance list, 1950-1954

145. War Brides, Japanese, Lists; correspondence; notes on Japanese Wives Committee meetings and events; invitations, 1952-1957

146. Welcoming Newcomers Parties, Correspondence; service reports; publicity; invitations; "newcomer forms"; lists of newcomers by name and country, 1950-1953

147. Welcoming, Attendance lists; correspondence; meeting announcements; publicity; pamphlets on St. Louis; group work reports, 1954

148. Welcoming, "Newcomer forms"; correspondence; group work reports; publicity information on English classes; printed brochure, 1955

149. Welcoming and Newcomers' Parties, Mailing lists; correspondence; notes and memos; publicity; group work reports; newcomer registration forms; stencils and newsletters; list of nationality codes, 1956

150. Welcoming and Newcomers' Parties, Mailing lists; correspondence; guest and newcomers' lists; group work reports; newcomer registration forms; membership list (Newcomers' Committee); notes; publicity mock-ups, 1957

151. Welcoming and Newcomers' Parties, Correspondence; publicity; committee minutes;

group work reports; notes and memos; guest lists, 1958 152. Welcoming and Newcomers' Parties, Committee minutes; group work reports; guest lists; publicity; correspondence, 1959

153. Welcoming and Newcomers' Parties, Group work reports; memos and notes; committee minutes; guest lists; publicity; roll sheet; correspondence, 1960-1961

154. Women's Discussion (Defense) Group, Minutes of meetings; discussion notes; printed leaflets; correspondence; radio script on WDG; membership lists; photographs of picnic outing; notes on history of WDG (1959), 1941-1953, 1959

155. Miscellaneous Events and Activities, Art exhibit publicity; style show program; invitations; talk group meeting agenda; correspondence; guest lists; memos; press release on Colonial Dames essay contest; newspaper clippings on Freedoms Foundation award; printed program material, 1935, 1942, 1950-1952, 1955-1957, 1959

156. Miscellaneous Program Resource Material, Song leaflets and programs ; list of war film releases; artist's mock-up of International Institute masthead; correspondence; calling cards; notes; news bulletins; memos; publicity posters; cards and folders; paper signs with names of foreign countries; history of St. Valentine's Day; play script; stencils; printed photographs, 1935, 1943-1944, 1953, 1958-1959, 1968

157. Adult Education, Correspondence; newspaper clippings; information on National Council on Naturalization and Citizenship; copy of The Shuttle, 1925, 1934, 1941-1944, 1946, 1948, 1951-1952

158. Alien Registration, Copy of Congressional bill (76th Congress, March 1939) against alien registration ; correspondence; information from the "Common Council for American Unity"; Report from meetings concerning alien registration; pamphlets on alien registration; memoranda from the Department of Justice, Immigration Naturalization Service, 1939-1942

159. American Association of Group Workers, Publicity; newsletters; letters to members; copy of by-laws, 1953-1954

160. ACNS (American Council for Nationalities Service) Correspondence; Board minutes; letters to the executives of member agencies; material from the National Conference on Social Welfare; American Council press releases, 1950-1961, 1964, 1968

161. American Federation of International Institutes, Constitution; correspondence; budget reports; National Board report; annual reports, 1934, 1945-1949, 1952-1956

162. American Federation of International Institutes, Correspondence; budget reports; merger material on the AFII and the Common Council for American Unity; minutes, 1957-1958

163. American Federation of International Institutes-American Council for Nationalities Service Newsletters, 1958-1960

164. American Red Cross, Health center survey, n.d.

165. Central- Location Index, Minutes of Conference agencies concerned with Central

Location Index; correspondence; list of agencies involved with locating displaced persons; location service application, 1944

166. City Art Museum, St. Louis, Correspondence; art museum projects; brochure, 1951

167. Community Chest, Correspondence; budget information; published report on expenditures for health and welfare services; newspaper clippings; material on procedures and proposals for new and extended services; plans of merger between Community Chest and United Fund; study of salaries and personnel in St. Louis group agencies, 1949-1959

168. Ethnic/Nationality, Reports; papers; correspondence; clippings; articles; Interpreter Releases and newcomer lists, 1919-1926

### **ROLL 8**

170. Ethnic/Nationality, Reports; papers; correspondence; clippings; articles and published material, 1943-1968

171. Federal Bureau of Investigation, Correspondence, 1950-1951

172. Food Resources/Recipes, Notes; recipes; price lists; correspondence, 1951, 1953, 1955-1963

173. Freedoms Foundation, Informational material; notes; correspondence; 35mm positive and transcript of award and citation, 1953-1957

174. Greater St. Louis Arts and Education Council, Survey; "Statement of II for Reconsideration of its Application for 'Fund Membership ....."; correspondence, 1962-1963

175. Greater St. Louis Citizens' Committee for Nuclear Information, Correspondence; notes; memos and informational brochures, 1958-1959

176. Health and Welfare Council, Reorganization Manual; papers; meeting minutes; newsletters; reports and position statements; correspondence, 1958-1961

177. Hungarian Refugees, Memos; interpreter releases; press releases; papers; notes and correspondence, 1956-1958, 1960

178. "I am an American Day", Invitation lists; publicity cards; leaflets; posters; programs; committee lists; correspondence; notes; agenda; addresses and speeches; scripts; committee minutes; reports; lists of participating organizations; statements and resolutions of the Conference of American Legion Posts in response to unpatriotic remarks by International Institute Director Harnette Ryan, 1940-1948, 1958, 1960

179. Immigration and Naturalization Service, St. Louis, Correspondence; reports; addresses; notes; memos; immigration statistics; issues of Interpreter Releases; bibliographies and news bulletins, 1925-1961

180. Immigration and Naturalization Service, St. Louis, Correspondence; reports; addresses; notes; memos; immigration statistics; issues of Interpreter Releases; bibliographies and news

bulletins, 1925-1961

181. Immigration and Naturalization Service, St. Louis, Correspondence; reports; addresses; notes; memos; immigration statistics; issues of Interpreter Releases; bibliographies and news bulletins, 1925-1961

183. Immigration and Naturalization, New Arrival Lists, Lists of new arrivals; memos, 1948-1950

184. Immigrants and New Arrivals, Miscellaneous, Correspondence; new arrival cards; notes, 1948-1955

185. Institute of International Education (New York), Correspondence; printed brochures; registration card, 1949, 1951, 1953

186. International Institutes, Correspondence; general information; booklet, The Field of the International Institute and its Place in Social Work, 1926-1959

187. Mid-America Jubilee, Correspondence; program outlines; pamphlet; participation report, 1956

188. National-Catholic Community Service (NCCS), News bulletins, 1956

189. National Conference of Christians and Jews, Play scripts, 1935, 1942, 1946

190. National Council on Naturalization and Citizenship, Report; correspondence; general information, 1955

191. National Institute of Immigrant Welfare, Correspondence, 1934, 1942, 1954

192. National Health and Welfare Retirement Association, Booklet; International Institute application for membership; constitution and by-laws; bulletins; correspondence, 1945-1960

193. Race Relations, Booklet; newsletters; reprint; correspondence; magazines; copy of UNESCO constitution; paper, 1945-1946

194. St. Louis Council on World Affairs, Correspondence; pamphlet on Cleveland's International Center; financial report on building maintenance, 1948-1950

195. St. Louis Council on World Affairs, Committee on International Students, Committee minutes; attendance rolls, 1952-1954, 1958, 1961

196. Social Planning Council, Correspondence; manual of job descriptions; schedule for reporting information for 1948 Directory of Health, Welfare and Recreation Services; other Directory information; report of income and expenditures, 1940, 1946-1949

197. Social Planning Council, Correspondence; memos; notes; constitution and by-laws (1951); reports; meeting minutes; annual report (1954), 1950-1954

198. Social Planning Council, Reports; memos; notes; meeting minutes; annual report (1956); newsletter (1957); budgeting guides (1960), 1955-1958, 1960

## **ROLL 9**

199. Spirit of St. Louis Fund, Notes; memos; correspondence; officer and committee lists; press releases, 1960-1961

200. Unemployment Compensation, Forms; notes; correspondence and informational Material, 1937, 1956-1957

201. United Fund, Memos; newsletters; correspondence; reports; annual reports; clippings, 1955-1960

202. United HIAS Service, Special Information Bulletins, 1958-1959

203. U.S. Department of Justice, Press releases; text of speech by attorney general Rmsey Clark, 1967

204. Wax Bonds and War Chest, Correspondence; notes; photos; committee lists, 1943

205. War Brides, Correspondence and lists of war brides by nationality, 1944-1947

206. War Manpower Commission (Washington, DC), Correspondence, 1943

207. Washington University (St. Louis), Correspondence; conference program and discussion resume; lists of foreign students and visitors, bilingual doctors, 1936, 1967-1968

208. Works' Progress Administration, Notes; chart of age and nationality distribution of participants in WPA adult education classes; brief on illiteracy in WPA program, 1937

209. Young Men's Christian Association, Program bulletins, 1938, 1942, 1950

210. Young Women's Christian Association, National Board (New York), Bulletins; records of the proceedings of annual conferences of International Institutes (1925-1926, 1928); summary of annual statistics (1926); correspondence; printed brochures, 1924-1934

211. Young Women's Christian Association, St. Louis, Stencil; newsletter; brochure, 1946, 1959-1960

212. Young Women's Christian Association, Business Girls' League, Installation, services; President's report, 1941-1943, 1953-1954

213. Young Women's Christian Association, Miscellaneous, Copies of The Round-Up (bulletin), 1954

214. Miscellaneous Organizational Contacts, Conference program (Illinois Conference on Social Welfare); typewritten paper-address; brochure (St. Louis Neighborhood Association); bulletin (Family Society of Boston); program and stencil (New England Folk Festival); typewritten press release (Jewish Center of St. Louis); newsletter (Tulsa Council of Social

Agencies); newsletter (St. Louis League for the Hard of Hearing); Voters' ABC (Common Council for American Unity); correspondence; stencil; leaflet; Institute membership certificates in National Conference of Social Work; play script, 1935-1955

215. Miscellaneous Correspondence, Correspondence; outline of United Nations War Exhibition; stencils on Institute and related agency functions; notes, 1933-1935, 1940-1950

216. Miscellaneous Correspondence, Correspondence; printed leaflets; notes; memos; stencils, 1950-1954

217. Miscellaneous Correspondence, Correspondence; notes; invitation card; stencils; Brochure, 1955-1960

218. Miscellaneous Correspondence - "Appreciation File," Correspondence; notes; newspaper clipping; program leaflet, 1949-1968

219. Publicity Mailings, Circular letters; form letters; pamphlets, 1926-1927

220. International Institute News, Press Releases, News items and press releases, 1926-1968

221. Newspaper Clippings, Newspaper clippings; mounted photographs; printed material, 1900-1929

222. Newspaper Clippings, 1930

223. Newspaper Clippings, 1931

224. Newspaper Clippings, 1932

225. Newspaper Clippings, 1933

226. Newspaper Clippings, 1934

227. Newspaper Clippings, 1935

228. Newspaper Clippings, 1936

229. Newspaper Clippings, 1937

**ROLL 10**

230. Newspaper Clippings, 1938

231. Newspaper Clippings, 1939

232. Newspaper Clippings, 1940

233. Newspaper Clippings, 1941

234. Newspaper Clippings, 1942

235. Newspaper Clippings, 1943

236. Newspaper Clippings, 1944

237. Newspaper Clippings, 1945

238. Newspaper Clippings, 1946

239. Newspaper Clippings, 1947-1948

240. Newspaper Clippings (Scrapbook), 1950-1960

241. Miscellaneous Publicity, Newsletters; press release; radio script; periodical correspondence; consent forms for release of personal photographs to the Institute; notes, 1926-1959

242. General Resource File (1a), News releases; printed material; correspondence; book lists; bibliographies, 1935-1940

243. General Resource File (1b), Bibliographies; book lists; printed material; St. Louis Library monthly bulletin; book reviews, 1920-1934
244. General Resource File (1c), Printed material; News Releases from Czechoslovakia While -under Nazi Domination: material concerning the Americas; book reviews; bibliographies, 1942-1945
245. General Resource File (2a), Reply to a questionnaire on the effects of the separation of families of migrants in various countries; printed material; paper on the history of immigration; papers prepared by the Department of Immigration and foreign communities; summary of the Federal Immigration Laws; statistics; Interpreter Releases, 1926-1946
246. General Resource File (2b), Report on "Immigration and Adjustment of Refugee Newcomers and the Program of United Service for New Americans"; printed material; monthly news reports from the Department of Justice; booklets by the National Committee on Immigration Policy; statistics; bibliography; other general material on immigration, 1947-1961
247. General Resource File (3a), Christmas material; Interpreter Releases, 1919-1947
248. General Resource File (3b), Christmas material; Christmas in other lands, 1947-1960
249. General Resource File (4), Polish material; news reports; News Flashes From Czechoslovakia under Nazi Domination; newsletter; pamphlets, 1939-1945
250. General Resource File (5), The Interpreter; Interpreter Releases.; magazine articles; booklets, 1922-1944
251. General Resource File (6), Magazine articles; papers issued by the Common Council for American Unity; booklets, 1941-1942, 1944
252. General Resource File (7a), Papers; magazine articles; booklets; bulletins, 1923-1944
253. General Resource File (7b), Interpreter Release; booklet; magazine article; memoranda, 1953-1959
254. General Resource File (8), Articles; English "Rules for Learners"; Pan American Union's "Six Lessons in Spanish" and "Six Lessons in Portuguese," 1935, 1943-1944
- ROLL 11**
255. General Resource File (9), Memos; correspondence; pamphlet on "Alien Registration"; Interpreter Releases, 1926, 1940-1943
256. General Resource File (10), Articles; reports; publications; papers; Congressional Record reprint (1947); V.S.H.R. 5004 and information re same, 1924-1948
257. General Resource File (11), Speech text, 1943

258. General Resource File (12), Articles, 1935
259. General Resource File (13), Recipes; cookbook and texts of radio program, 1944
260. General Resource File (14), Papers; texts of speeches; publications; articles; correspondence; reprints, 1927-1951
261. General Resource File (15), Publications and informational flyers and brochures, 1937, 1944
262. General Resource File (16a), Articles; reprints; correspondence and publications, 1941-1944
263. General Resource File (16b), Publications, 1944-1947
264. General Resource File (17), Photos; drawings; prints, 1930-1938
265. General Resource File (18), Information stencils; magazine article; pamphlets; meal menus, 1922-1944
266. General Resource File (19), News articles; paper on "Volga Germans." 1929, 1942, 1945
267. General Resource File (20), News articles; Interpreter Releases; bulletins; correspondence, 1919
268. General Resource File (21), Pamphlets, 1942-1943
269. General Resource File (22a), Correspondence; newsletters; Interpreter Releases; magazine articles; stencils; booklet, 1927-1956
270. General Resource File (22b), Magazine; press release; resource notes, 1960
271. General Resource File (23), News articles; stencils; booklet; resource material, 1926-1936
272. General Resource File (24), Maps, 1942-1944
273. General Resource File (25), Brochures; magazine articles; stencils; bulletins, 1923-1946
274. General Resource File (26), Brochures; articles; music scores; newsletters; songbooks, 1928-1945
275. General Resource File (27), Article, 1930
276. General Resource File (28), Booklet; paper on birth statistics, 1942
277. General Resource File (29), Brochures; stencils; newsletters; booklets; meeting minutes; resource material, 1935-1945
278. General Resource File (30), Articles and publications, 1932-1939



279. General Resource File (31), Publications, 1937, 1942

280. General Resource File (32), News bulletin and publications, 1933, 1942

**ROLL 12**

281. General Resource File (33a), Bulletins; correspondence; census reports and lists; Interpreter Releases, 1921-1937

282. General Resource File (33b), Census figures and statistics; text of speech; Interpreter Releases, 1940-1953

283. General Resource File (34a), Program notes; published material; audiovisual catalogs; correspondence, 1927-1942

284. General Resource File (34b), Program notes; published material; audiovisual catalogs; articles, 1944-1945

285. General Resource File (35), Articles; memos; reprints and pamphlets, 1943-1945

286. General Resource File (36), Article, 1944

287. General Resource File (37), Report of study, 1941

288. General Resource File (38), Stencils; booklets; articles, 1923, 1928, 1930, 1945

289. General Resource File (39), Report of the International Conference of Non-Governmental Organizations Interested in Migration, 1960

290. General Resource File (40), Booklets, 1931-1932

291. General Resource File (41), Booklet; stencil, 1941

293. General Resource File (43a), Periodicals; booklet, 1943-1944

294. General Resource File (43b), Periodicals; report from the Department of Justice, 1944-1946

295. General Resource File (44), Bulletins; booklets; annual report; papers, 1937-1946

296. General Resource File (45a), Stencils; brochures; booklets; papers; articles, 1922-1938

297. General Resource File (45b), Booklets; Interpreter Releases; papers, 1939-1948

298. General Resource File (46), Typewritten transcript of Interpreter Releases; article, 1934

299. General Resource File (47), Pamphlets; news articles, 1944, 1946

300. General Resource File (48), Booklet, 1924

301. General Resource File (49), Booklets; stencils; news articles; periodicals; papers, 1910-1945

302. General Resource File (50), Newsletter; Handbook of Social Service Exchange for Agencies, 1943

303. General Resource File (51), Booklets; Summary of Discussion on Nationality Community Study; periodicals, 1912, 1928, 1947-1948

### **ROLL 13**

304. General Resource File (52), Booklets; brochure, 1946-1948

305. General Resource File (53), Papers; booklets; articles; stencils, 1926-1948

306. General Resource File (54), Papers for the Social Security Board; pamphlets, 1937-1941

307. General Resource File (55), Article; booklets, 1930, 1938

308. General Resource File (56), Paper by the National Council on Naturalization and Citizenship; statistics; chart on aliens in Missouri, 1937, 1940

309. General Resource File (57), Articles; photos from periodicals; program notes; papers and transcript from Interpreter Releases, 1921, 1930, 1934-1940

310. General Resource File (58), Texts of speeches, 1936, 1941

311. General Resource File (59), Bulletins, 1943-1944

312. General Resource File (60), Bulletin, 1932

313. General Resource File (61), Articles; texts of speeches; report, 1936

314. General Resource File (62), Articles; script for skit, 1929, 1938

315. General Resource File (63), Bulletins and papers, 1943-1944

316. General Resource File (64), Reprint and publicity flyers, 1937, 1944

317. General Resource File (65), Articles, 1936, 1950

318. General Resource File (66), Resource material, n.d.

319. General Resource File (67), Articles, 1942-1943

320. General Resource File (68), Memo, 1932

321. General Resource File (69), Script of worship service; articles, 1936, 1948

322. General Resource File (70), Bulletins; reports; articles, 1920-1945

323. General Resource File (71), Text of radio program; articles; bulletins; published material, 1941-1944, 1959
324. General Resource File (72), Special Information Bulletins, 1944-1945
325. General Resource File (73), Memo, 1927
326. General Resource File (74), Article and correspondence, 1933, 1937
327. General Resource File (75), Articles; clippings; notes, 1919-1922, 1944, 1949
328. General Resource File (76), Articles and reprint, 1929, 1944, 1950
329. General Resource File (77), Newsletters; memos; annual report, 1944-1957
330. General Resource File (78), Texts of speeches, 1927-1928
331. General Resource File (79), Pamphlet, 1944
332. General Resource File (80a), Interpreter Releases; booklets; periodicals, 1945-1947
333. General Resource File (80), Interpreter Releases; reports; booklets; newsletters; correspondence; papers, 1948-1950
334. General Resource File (81), Chart; booklets; copy of the United Nations Charter; brochure, 1944-1949
335. General Resource File (82), The St. Louis Nisei; newsletters, 1947-1948
336. General Resource File (83), Booklets, 1950, 1954
337. Clippings, 1923-1929
338. Clippings, 1930
339. Clippings, 1931
340. Clippings, 1932
341. Clippings, 1933
342. Clippings, 1934
343. Clippings, 1935
344. Clippings, 1936
345. Clippings, 1937
346. Clippings, 1938
347. Clippings, 1939
348. Clippings, 1940
349. Clippings, 1941
350. Clippings, 1942
351. Clippings, 1943
352. Clippings, January-June, 1944
353. Clippings, July-December, 1944
354. Clippings, 1945

- 355. Clippings, 1946
- 356. Clippings, 1947
- 357. Clippings, 1948
- 358. Clippings, 1949
- 359. Clippings, 1950-1957
- 360. Clippings, 1961
- 361. Clippings, 1962
- 362. Clippings, 1968
- 363. Clippings, n.d.
- 364. Clippings, n.d.
- 365. International Institute, Akron, Ohio, Brochure, 1931
- 366. International Institute, Baltimore, Maryland, Festival Program and Invitation, n.d.
- 367. International Institute, Boston, Massachusetts, 1930-1951
- 368. International Institute, Bridgeport, Connecticut, Periodical article, 1943
- 369. International Institute, Brooklyn, New York, Brochures, 1925
- 370. International Institute, Buffalo, New York, Newsletters; Christmas card, 1943-1944
- 371. International Institute, Cleveland, Ohio, Brochures; Christmas pageant program, 1926, 1929

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- 372. International Institute, Detroit, Michigan, Brochures; festival programs; newsletters; leaflets; card; reprint of periodical article; by-laws, 1931-1958
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384. International Institute, Passaic, New Jersey, Flyer, 1929
385. International Institute, Philadelphia, Pennsylvania, Festival programs, leaflets; activities programs; annual reprints; anniversary brochure; newsletters; cards; leaflets, 1936-1959
386. International Institute, Pittsburgh, Pennsylvania, Brochure, n.d.
387. International Institute, Providence, Rhode Island, Christmas mailer; newsletters; brochure; pageant program, 1939, 1943
388. International Institute, St. Paul, Minnesota, Brochures; leaflets; program outline (typewritten); Festival of Nations programs; annual report; newsletters and bulletins, 1936-1956
389. International Institute, San Francisco, California, News bulletin; newsletter; calendar of festivals, 1945-1959
390. International- Institute, Toledo, Ohio, Dedication program; newsletter; membership invitation card and brochure, 1945-1968
391. International Institute, Trenton, New Jersey, Activities calendar/brochure, 1938
392. Photographs, Photographs of the St. Louis International Institute building, staff and members, 1920-1955
393. Photographs, Photographs of St. Louis International Institute classes and activities, 1923-1964
394. Photographs, Photographs of St. Louis International Institute activities, special events, 1920-1959
395. Photographs, Photographs of events and organizational activities in St. Louis (Czechoslovak Day; Jefferson Memorial Closing Exercises; Princess Iolanda Club) and the Statue of St. Louis, 1919, 1923-1924
396. Photographs, Assorted negatives, n.d.
397. Photographs, Publicity prints from the American Relief for France (NY), 1945-1946
398. Miscellaneous, Manuals and institutional guides for business machines, office equipment; notes; brochures; address plate; form letter, 1957-1964

## **INDEX**

Admiral Excursion Boat, f. 107  
Federal Bureau of Investigation, f.171  
Greater St. Louis Citizens' Committee for Nuclear Information, f. 175  
Immigrants, f. 1-398  
International Institute, f. 1-398  
Race Relations, f. 125, 193  
St. Louis Art Museum, f. 166  
Vess Bottling Company, f. 69  
War Brides, f. 143-145, 205  
Works Progress Administration, f. 208  
YMCA, f. 209  
YWCA, f. 210-213