

PRELIMINARY INVENTORY
K0066 (KA0113+)
KANSAS CITY AREA ARCHIVISTS (KCAA) RECORDS, 1978-2013

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Introduction

11 cubic feet

Organizational records for a professional association of archivists based in Kansas City, Missouri. The records consist of the official articles of incorporation for the organization, constitution, bylaws, financial records, correspondence, meeting minutes and proceedings. Included in the committee files are the activities of the steering, education, membership, ad hoc, newsletter, Midwest Archives Conference (MAC), and publications committees. Also found are copies of the Area Archival Collections Directory, Disaster Planning Manual, Conservation Manual, KCAA brochures, and KCAA Membership Directories, along with photographs and other miscellaneous materials.

Donor Information

The Kansas City Area Archivists (KCAA) Records were received under contract as accession KA0113 on August 18, 1981. Additional materials have been added, on occasion, from previous SHSMO-KC staff. Further accessions have been received from KCAA members and officers as follows:

KA0117 (October 16, 1981)
KA0196 (January 24, 1983)
KA0202 (March 15, 1983)
KA0211 (July 5, 1983)
KA0247 (June 1, 1984)
KA0248 (June 6, 1984)
KA0294 (June 29, 1985)
KA0298 (July 20, 1985)
KA0300 (July 31, 1985)
KA0338 (November 20, 1985)
KA0347 (December 23, 1985)
KA0473 (July 1, 1988)
KA0528 (September 15, 1989)
KA0545 (December 7, 1989)
KA1632 (April 24, 2008)
KA1810 (June 30, 2010)

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KA1899 (January 14, 2011)

KA2305 (November 11, 2015)

Historical Sketch:

The Kansas City Area Archivists was first organized in 1978 as the Area Archivists. It changed names twice in 1980, first to the Area Archivists Alliance and later to the Kansas City Area Archivists. The organization's membership is drawn from an area extending approximately 60 miles around Kansas City including Topeka, Kansas and Columbia, Missouri.

The purpose of the KCAA is to further understanding and cooperation among archival organizations, to exchange information and to render assistance wherever possible. Cooperation is facilitated through educational tours of member facilities. The knowledge gained by tours and discussions increases the services which member archivists can perform for the local research community.

One of the first projects of the KCAA was the compilation and publication of a directory of area archival repositories. Later accomplishments included publication of a disaster planning manual and membership directory, and a conservation manual compiled for local historical agencies, libraries and museums. KCAA has held symposiums covering a wide range of topics including photograph conservation, marketing historical agencies, use of computers, and how to organize, plan and implement oral history projects.

Copyright:

The donor has given and assigned to the University all rights of copyright which the Donor has in the Materials and in such of the Donor's works as may be found among any collections of Materials received by the University from others.

Location note:

The collection is stored offsite and will need to be retrieved before viewing.

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- Folder 317: KCAA Accounting Receipts, 1992-2001
- Folder 318: Bank Statements, December 18, 1987-March 27, 1992
(Home Federal Savings Association of Kansas City)
- Folder 319: Bank Statements, April-October 1992
(Boatmen's First National Bank of Kansas City)
- Folder 320: Bank Statements, October 1992-March 1993
(Merchant's Bank)
- Folder 321: Bank Statements, April 1993-October 1993
(Boatmen's First National Bank of Kansas City)
- Folder 322: Bank Statements, November 1993-February 1997
(Boatmen's Bank)
- Folder 323: Bank Account Analysis Statements, January 1996-September 30, 1997
(Account changed 9/30/1997)
- Folder 324: Bank Statements, March 1997-June 1999
(Nations Bank)
- Folder 325: Bank Statements, July 1999-June 2003
(Bank of America)
- Folder 326: Bank Statements & Treasurer's Monthly Reports, 2002
(Bank of America)
- Folder 327: Bank Statements & Treasurer's Monthly Reports, 2003
(Bank of America)
- Folder 328: Bank Statements & Treasurer's Monthly Reports, 2004
(Bank of America)
- Folder 329: Bank of America, Unused checks #1215-1713

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Folder 330: Bank of America, Bank deposit stamp

Folder 331: KCAA- Fall Symposium-2007

(cont'd)

PROFESSIONAL STANDARDS COMMITTEE

Folder 332: Archival Institutes

Folder 333: Business and Corporate Archive Material

Folder 334: Committees & Positions of KCAA-1986-1988

Folder 335: Consultation & Referral Policies & Lists-1989

Folder 336: Education Committee-1986-1987

Folder337: General Correspondence-1986-1988

Folder 338: Insurance Coverage-1990

Folder 339: KCAA, SAA Certification-1984-1989 (1 of 2)

Folder 340: KCAA, SAA Certification-1984-1989 (2 of 2)

Folder 341: KCAA Stationary

Folder 342: KCAA Annual Meeting-1988

Folder 343: Meetings, symposiums, social events-1986-1988

Folder 344: Miscellaneous items

Folder 345: Newsletters, various-1987-1989

Folder 346: Professional Development Committee Goals-1989-1990

Folder 347: Steering Committee-1986-1990

BOX 011 (not full)

Folder 348: KCAA Constitution and Position descriptions

Folder 349: KCAA Silver anniversary/history information and Corner Chair article for the Dusty Shelf (Fall 2003)

Folder 350: KCAA Archives Fair, Sept. 12-14, 2003 Kansas City. Letters of thanks to volunteers

Folder 351: KCAA Archives Fair, Sept. 12-14, 2003 Kansas City. Publicity and letters of thanks to participants

Folder 352: KCAA letter to membership (KCAA website, 2003/2004)

Folder 353: KCAA internship 2003/2004, for organization of the KCAA archives

Folder 354: KCAA Steering Committee Agendas, 2003/2004

Folder 355: KCAA Quarterly meeting, Fall 2003. Agenda and letters of thanks to hosts

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- Folder 356: KCAA Quarterly meeting, Winter 2003. Invitation, agenda, letter of thanks to host
- Folder 357: KCAA Annual Dinner, June 14, 2003. Letters of appreciation to speaker and to outgoing KCAA chair
- Folder 358: KCAA donors, 2003/2004. Letters of appreciation from the KCAA chair
- Folder 359: Letters of appreciation to officers and chairs, 2003/2004
- Folder 360: KCAA Quarterly meeting, Spring 2004. Invitation, agenda, letter of appreciation to host
- Folder 361: Annual dinner, June 12, 2004. Invitation, agenda, financial records, letters of appreciation
- Folder 362: KCAA Scholarship Committee 2004/2005
(KA1899)
- Folder 363: KCAA Constitution and By-Laws
- Folder 364: KCAA "The First 25 Years" Executive Summary by Patsy Moss, Summer 2004
- Folder 365: KCAA Minutes, September 1996-June 2004
- Folder 366: Annual Dinner Meeting, June 4, 2004
- Folder 367: Vendors data, October 2004. Independent Contract agreement
- Folder 368: KCAA December 9, 2004
- Folder 369: Membership Directory 2005-2006; Dusty Shelf- Summer and Fall 2005, Winter and Spring 2006, Winter 2007
- Folder 370: Senior Co-Chair Responsibilities and Activities
- Folder 371: Quarterly Meetings: March 3, 2005, July 21, 2005, September 8, 2005, December 13, 2005
- Folder 372: Annual Dinner June 4, 2005
- Folder 373: Quarterly Meetings: March 9, 2006, September 21, 2006, December 14, 2006
- Folder 374: Steering Committee Meetings: March 9, 2005, July 21, 2005, September 8, 2005, December 13, 2005, August 16, 2006, March 8, 2007
- Folder 375: Annual Dinner Meeting June 3, 2006
- Folder 376: KCAA emails 2005
- Folder 377: KCAA Scholarships, Minority internships
- Folder 378: Dusty Shelf Printing 2007, membership survey 2007
- Folder 379: Photographs: 1984-1999, from Niel Johnson (K0963, KA1929)

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KANSAS CTY AREA ARCHIVISTS RECORDS, 1978-2013

(KA2305)

- Folder 380: Constitution and bylaws, 2008
- Folder 381: History
- Folder 382: Officers and committees
- Folder 383: Fall Symposium, 2007
- Folder 384: Fall Symposium, 2008
- Folder 385: Fall Symposium, 2009
- Folder 386: Fall Symposium, 2010
- Folder 387: Jefferson City trip, August 2010
- Folder 388: Membership meetings, 2007
- Folder 389: Membership meetings, 2008
- Folder 390: Membership forms, April 2010
- Folder 391: Members, 2011, February-March
- Folder 392: Spring Luncheon, 2008
- Folder 393: Spring Luncheon, 2009
- Folder 394: Spring Luncheon, 2010
- Folder 395: Spring Luncheon, 2011
- Folder 396: Steering Committee, 2007
- Folder 397: Steering Committee, 2008
- Folder 398: Steering Committee, 2009
- Folder 399: Steering Committee, 2010
- Folder 400: Steering Committee, 2011
- Folder 401: Steering Committee, 2011
- Folder 402: Communication Committee
- Folder 403: Dusty Shelf, 2009
- Folder 404: Membership Committee
- Folder 405: Membership brochure
- Folder 406: Membership Directory, 2007-2008
- Folder 407: Membership survey, 2007
- Folder 408: Scholarship Committee
- Folder 409: Sales tax renewal
- Folder 410: Stuff from Joe
- Folder 411: KCAA meeting minutes, P.A.H.R. Act information, 2009-2010